

Waitaki District Council

Council

**CONFIRMED MINUTES of a meeting of the
Waitaki District Council held in the Council Chamber,
Office of the Waitaki District Council, Third Floor, 20 Thames Street, Oamaru
on Tuesday 4 December 2018 at 9.16am**

Present Mayor Gary Kircher (Chair), Deputy Mayor Melanie Tavendale, Cr Craig Dawson, Cr Peter Garvan, Cr Jeremy Holding, Cr Jim Hopkins (from 9.46am), Cr Bill Kingan, Cr Guy Percival, Cr Hugh Perkins (from 9.22am), Cr Colin Wollstein, and Cr Jan Wheeler

In Attendance Fergus Power (Chief Executive)
Neil Jorgensen (Assets Group Manager / Deputy Chief Executive)
Paul Hope (Finance and Corporate Development Group Manager)
Lisa Baillie (People and Culture Group Manager)
Bill Chou (Information Systems Group Manager)
Ainslee Hooper (Governance and Policy Advisor)

In attendance for specific agenda items:

Roger Cook (Building Services Manager); Jason Evered (Environmental Services Manager); Erik van der Spek (Recreation Manager); Lisa Scott (Communications Specialist); Renee Julius (Property Manager); Hamish Barrell (Heritage and Planning Manager); Richard Maher (Programme Manager)

The Chair declared the meeting open at 9.16am and welcomed everyone present.

A minute's silence was observed for Donald Dennison (husband of current Community Board Chair and former Councillor Kathy Dennison) who was tragically killed over the weekend.

1. Apologies

RESOLVED
WDC 2018/236

Deputy Mayor Melanie Tavendale / Cr Bill Kingan
That Council accepts apologies for lateness from Cr Jim Hopkins and Cr Hugh Perkins.

CARRIED

2. Declarations of Interest

There were no declarations of interest.

Intern Presentations

Mariette Wijnstra said she was from The Netherlands and her internship had focused on starting a communications strategy for Council; finishing an e-magazine to attract interns; and to develop the concept for a community engagement plan. She had very much enjoyed dressing up for the Victorian Fete and helping at Otago Field Days by conducting a survey and collecting data from the community regarding their thoughts on the Geopark. She had also enjoyed working on Council's Instagram platform.

With other interns, she had enjoyed 'fun times', with road trips to Trotters Gorge, Hokitika Gorge, Mt Cook and The Remarkables (which were "amazing"). She would be finishing her bachelor's degree in June 2019 and was aiming to start a pre-master course in neuro-marketing or communication sciences. She thanked Council, management and staff for the internship opportunity.

In response to a question, Mariette explained that "neuro-marketing" was about looking into the brain with neuro trackers, to see what catches people's eye, activates their brain, and how people view websites. This information can be used to enhance the marketing experience.

Mayor Kircher thanked Mariette for her presentation and acknowledged how good it was to learn the stories of the adventures of interns during their time with Council. He presented Mariette with her Internship Completion Certificate and thanked her for the contribution she had made to the work of Council. Chief Executive Fergus Power presented Mariette with a small gift as a memento of her time in the Waitaki and thanked her for throwing herself so energetically into the community life and becoming part of the stories of the district.

Jeroen Smeets said he was also from The Netherlands, where he was studying marketing management and entrepreneurship. He had been keen to get international experience and had long dreamt of going to New Zealand so was delighted to have been accepted into the internship programme at Waitaki District Council. It was a long journey to get here, but the people in Oamaru were amazing and he had immediately felt at home.

His internship had been focused on increasing brand awareness and membership of the Oamaru Whitestone Civic Trust. The problem to resolve was that people are very busy. But he made a concerted effort to have more interaction with stakeholders and those in the Victorian precinct to find out what is important to them and they had welcomed those one-on-one communications. He had organised workshops as well, because the idea was to organise an online crowd-funding campaign. He was doing some preparatory work on that now so that they could pick it up next year in earnest. He had created a database to help improve communication between current members and to encourage the interest of new members. A special focus had been on “Vlogs (video blogs), which used storytelling to facilitate engagement.

Jeroen said he had also been active in the community events – at the Victorian Fete, he had helped with the marketing, been a volunteer coordinator, planned the communications, and worked at the OWCT stall. He had also helped at the Otago Field Days, been Assistant Captain Pinky in the Opera (he had to act like a pirate and dance for 45 minutes – he did not believe himself to be a good dancer!). He had also worked at the Collective, which had been a good way to interact with others.

On the personal development side, his self-confidence had been boosted significantly, and he was more content to do his own thing and be less concerned about what others might think. Jeroen said he was very grateful to all for the opportunity of the internship and was keen to come back in a couple of years and hoped to see everyone again then!

In response to questions, Jeroen added that he now had the ambition to have his own business – a job agency – a technical branch – and within 20 years, to own a restaurant for which his job agency would handle the recruitment, along with other hospitality entities.

Cr Jim Hopkins arrived at 9.46am.

Mayor Kircher thanked Jeroen for his great presentation and for all that he had done to assist the Trust, Council and the wider Waitaki community during his time here. He also congratulated Jeroen on his business aspirations, and maitre'd skills at the intern dinner, before presenting Jeroen with his Internship Completion Certificate.

Chief Executive Fergus Power presented Jeroen with a small gift as a memento of his time here and noted that, in 2018, Jeroen had been the intern that stood out – he had especially strong skills in interacting with people and was likely destined to have his own TV show. He said he would love to see Jeroen back in the Waitaki and wished him well on his ongoing journey.

At this time, the Chair advised that the Public Forum would begin at 10.20am and directed the meeting to forward agenda items ahead of the morning tea break.

4. Confirmation of Previous Meeting Minutes

The Chair conveyed his thanks to the Governance Advisor for getting through the many sets of minutes (including the detailed ones for three days of hearings) in addition to her other work in the last few weeks.

(a) Council Hearings (Class 4 Gambling and TAB Venues Policies), 11 September 2018

RESOLVED
WDC 2018/237

Deputy Mayor Melanie Tavendale / Cr Jim Hopkins
That Council confirms the public minutes of the 11 September 2018 Council Hearings (Class 4 Gambling and TAB Venues Policies), as circulated, as a true and correct record of those hearings.

CARRIED

(b) Extraordinary Council Meeting, 2 October 2018

RESOLVED
WDC 2018/238

Cr Peter Garvan / Cr Hugh Perkins
That Council confirms the public minutes of the 2 October 2018 Extraordinary Council Meeting, as circulated, as a true and correct record of that meeting.

CARRIED

(c) Council Hearings (Representation Review 2018), 9 October 2018

RESOLVED
WDC 2018/239

Cr Colin Wollstein / Deputy Mayor Melanie Tavendale
That Council confirms the public minutes of the 9 October 2018 Council Hearings on the Representation Review 2018, as circulated, as a true and correct record of those hearings.

CARRIED

(d) Council Hearings (Dangerous and Insanitary Buildings and Alcohol Ban Bylaw), 29 October 2018

RESOLVED
WDC 2018/240

Cr Jim Hopkins / Cr Craig Dawson
That Council confirms the public minutes of the 29 October 2018 Council Hearings (Dangerous and Insanitary Buildings and Alcohol Ban Bylaw), as circulated, as a true and correct record of those hearings.

CARRIED

(e) Council Meeting, 30 October 2018

RESOLVED
WDC 2018/241

Cr Bill Kingan / Cr Colin Wollstein
That Council confirms the public minutes of the 30 October 2018 Council Meeting, as circulated, as a true and correct record of that meeting.

CARRIED

(f) Council Meeting (additional), 13 November 2018

RESOLVED
WDC 2018/242

Cr Craig Dawson / Cr Jeremy Holding
That Council confirms the public minutes of the 13 November 2018 Council Meeting (additional), as circulated, as a true and correct record of that meeting.

CARRIED

5. Mayor's Report

The Mayor's report, as circulated, was taken as read. It provided comments to bring Councillors and the public up-to-date with a number of issues that have arisen since the last Council meeting. Topics included the Oamaru Harbour and Heritage Quarter Strategy; the official 'reopening' of the Phoenix Mill Water Wheel; Rural broadband improvements; Working with the Department of Conservation (DoC); Making it count in Waitaki; A visit to Kuriheka; The latest flooding, and the clean-up; Sand sausages and uncomfortable results; Oamaru Mail deliveries; HMHS Maheno; East Otago High School – Ignite Palmerston; Duntroon Fire Brigade; and Meetings Attended.

[NOTE: The full version of the Mayor's Report is available on Council's website as part of the "4 December 2018 Council Meeting Final Agenda Papers PUBLIC", and can be accessed through the pathway "Council / Council Meetings / Agendas and Minutes".]

Mayor Kircher acknowledged that a lot of things were happening, and that it had been a challenging couple of months for all. He believed it was likely to remain that way right through to Friday 21 December when the office was due to close for the Christmas/New Year statutory holiday period.

Highlights in the ensuing discussion on the Mayor's report included:

- That more than 827 people had contributed to the initial harbour area plan engagement, which was a very good response.
- The Kuriheka homestead had impressed those who participated in the visit, especially with regard to the extensive collections it held and very important farming and other diaries.
- The meeting with Lou Sanson, Director-General of the Department of Conservation, had gone well, and discussions had touched on the public interest in reopening Grave's track and what would need to be investigated to see if that could happen. Chief Executive Fergus Power added that, in a follow up meeting, Mr Sanson had been very positive about the Waitaki Whitestone Global Geopark and said he had asked his senior managers to meet with Waitaki District Council to talk about the conservation estate and its relationship with the global geopark. He also advised that many DoC managers had read the geopark dossier and felt that it was an excellent document.

The meeting was adjourned at 10.10am for morning tea and reconvened at 10.24am for the Public Forum.

The Chair declared the Public Forum open and apologised for the late timing of it. He then welcomed the first speaker, Mr Hazlewood.

3. Public Forum

Speaker 1 – Mr Chris Hazlewood

Mr Hazlewood expressed his concern about the lack of maintenance for the last decade in Leicester Street. He tabled photographs showing how boggy it had become and asked that Council organise a grader in the area and put some gravel onto it, just as far as his property. He did not expect that to happen immediately; perhaps just next time the grader was in Duncan Road.

The Chair thanked Mr Hazlewood for his presentation and said that officers would need more information about the location and what needed to be done.

ACTION: Group Manager Neil Jorgensen for follow up

Speaker 2 – Ms Bath

Ms Bath said she was concerned that she had not received a rates bill since 25 November. She had come into the Council building to discuss it, but there was no one attending the front desk. Ms Bath also expressed concerns about the way she felt the township looked, about the recycle centre, and about stray dogs messing up her lawn.

The Chair apologised to Ms Bath that she was left at the front counter without some assistance and assured her that the rates bill issue would be referred to the relevant Group Manager for follow up. He noted that Council had a bylaw to control dogs, and if she was able to supply any information about who owned the stray dogs that were defecating on her lawn, then officers would be able to look further into that matter. He thanked Ms Bath for presenting to Council.

The Chair declared the Public Forum closed at 10.42am and directed the meeting back to Agenda Item 5 (Mayor's Report).

5. Mayor's Report (continued)

Several Councillors reported receiving glowing feedback from residents in their local communities about the proactive way Council had communicated about the water shortage and what they could do to help. Many had put a lot of time and thought into how they could contribute. They also extended congratulations to staff who had immediately mobilised with posters, posts on social media, information everywhere and being referred to as many outlets as possible across all media channels to get the word out. It was an immediate and concerted effort by all that had worked extremely well, and the community's response had been fantastic.

Cr Wollstein left the meeting at 10.50am and returned at 10.52am.

RESOLVED
WDC 2018/243

Cr Jim Hopkins / Deputy Mayor Melanie Tavendale
That Council receives and notes the information.

CARRIED

6. Chief Executive's Report

The Chief Executive's Report, as circulated, was taken as read. It provided comments to bring Councillors up-to-date with issues that had arisen since the last Council meeting. Topics included: UNESCO Global Geopark Application; Drinking Water; New urban development agency unveiled to build more homes; Oamaru Victorian Heritage Festival; Business and Site Visits; and Meetings Attended.

[NOTE: The full version of the Chief Executive's Report is available on Council's website as part of the "4 December 2018 Council Meeting Final Agenda Papers PUBLIC", and can be accessed through the pathway "Council / Council Meetings / Agendas and Minutes".]

Water New Zealand's approach was discussed, with the more assertive stance of Local Government New Zealand, the different risk picture presented by Dr Bates at the recent Rural and Provincial Chief Executives' Forum, and whether Water New Zealand was representing the views of its members were key issues that were in a state of flux now. There was an opportunity for LGNZ to put its position more strongly to central government, some Councils believed, and that message had been delivered by its members.

RESOLVED
WDC 2018/244

Cr Bill Kingan / Cr Colin Wollstein
That Council receives and notes the information.

CARRIED

7. Recommendations from Assets Committee Meeting, 20 November 2018

Committee Agenda Item – Palmerston Walking Track

The report, as circulated to the Committee, sought a recommendation to Council to approve a boundary adjustment between District Road and Ronaldsay Street, Palmerston in order to allow for an easy graded recreation track connection.

RESOLVED
WDC 2018/245

Cr Jim Hopkins / Cr Hugh Perkins
That Council:

1. Approves a boundary adjustment between District Road and Ronaldsay Street (Palmerston) in order to allow for an easy graded recreation track connection.
2. Delegates to the Chief Executive the power necessary to negotiate the boundary adjustment including the creation of easements and land exchange.

CARRIED

Committee Agenda Item – Sale of Leasehold Land to Current Lessee

The report, as circulated to the Committee, sought a recommendation to Council to sell a piece of endowment land, with the proceeds from the sale then available for other Oamaru Endowment purposes.

RESOLVED
WDC 2018/246

Cr Colin Wollstein / Cr Bill Kingan
That Council approves the sale of the fee simple estate in Oamaru Endowment (residential) land at 12 Dee Street Oamaru (Lot: 2DP: 8464) to the current lessee, subject to financial criteria being met.

CARRIED

8. Recommendation from Heritage, Environment and Regulatory Committee Meeting, 20 November 2018

Committee Agenda Item – Public Consultation of Strategic Routes and Priority Thoroughfares

The report, as circulated to the Committee, sought a recommendation that Council approve public consultation on the Strategic Routes and Priority Thoroughfares.

RESOLVED
WDC 2018/247

Cr Jim Hopkins / Cr Guy Percival
That Council:
1. Approves Option 1 to consult with the public during March 2019
2. Approves the draft Statement of Proposal for Consultation, with amendments
3. Approves the Community Engagement Plan
4. Notes that consultation will commence in March 2019 and deliberation dates will align with 2019 Committee Meetings.

CARRIED

9. Recommendation from District Plan Review Committee Meeting, 20 November 2018

Committee Agenda Item – District Plan Review Timeline

The report, as circulated to the District Plan Review Committee, sought a recommendation to Council to determine the District Plan Review process and timeframes from now to formal public notification, and to confirm key stakeholder engagement.

One Councillor believed the officer's recommendation that the Streamline approach be investigated was valid, because it could have offered savings to ratepayers. Several other Councillors had opposing views, and said they supported the first recommendation because it was the best way forward.

RESOLVED
WDC 2018/248

Deputy Mayor Melanie Tavendale / Cr Jan Wheeler
That Council:
1. Does not proceed with Option 1 in the report to the Committee to investigate the Streamline approach for geo-preservation sites and the notification of the proposed district plan in mid-2020.
2. Approves the District Plan Review Option 1 excluding the use of the Streamline approach but including the release of a draft District Plan and timeframes as outlined in the Committee Agenda report.
3. Approves the adoption of the Engagement and Communication Plan, with amendments.

CARRIED
AGAINST: Cr Hugh Perkins

10. Adoption of Dangerous and Insanitary Buildings Policy 2018

The report, as circulated, recommended that Council adopt the Dangerous and Insanitary Buildings Policy 2018, and noted that it would take effect from 10 December 2018.

RESOLVED
WDC 2018/249

Cr Jim Hopkins / Cr Craig Dawson

That Council:

1. Adopts the Dangerous and Insanitary Buildings Policy 2018, with amendments.
2. Notes that the Policy will take effect from 10 December 2018

CARRIED

The Chair directed the meeting straight to Agenda Item 15 for discussion before his departure to attend another event, at which time he would hand over the role of Chair to the Deputy Mayor.

Agenda Items were taken out of order from this point forward. The minutes follow the revised order of agenda items as they were discussed at the meeting.

15. Tourism Waitaki Contract Extension

The report, as circulated, sought Council decisions on a number of financial matters raised by the Tourism Waitaki Limited (TWL) Board at the workshop held on 27 November 2018.

The Chair advised that he had received a Notice of Motion from the Deputy Mayor with proposed changes to the report's recommendation 2 to enable changes to local pricing for the penguin colony.

During the ensuing discussion, the following points were highlighted:

- Local pricing at the penguin colony was in the existing contract, and it had not been an intention of Council, when handing over responsibility for the penguin colony to Tourism Waitaki, that that element would be omitted by the organisation.
- Council had provided additional funding to Tourism Waitaki to enable the new general manager and board to sort out inherited problems. That was ratepayer money, and local pricing at the penguin colony was a small request in return for that support.
- Some Councillors raised concerns about constitutional matters and whether Council, as opposed to the Chief Executive during the contract negotiations with Tourism Waitaki, could request the reinstatement of the local pricing. In reply, it was noted that Council had the right to set service levels for Tourism Waitaki, and to direct the Chief Executive to adhere to those in contract negotiations.
- Future workshops with Tourism Waitaki were planned and would focus on elements of the contract where the views of Council and the Tourism Waitaki Board differed so that matters could be resolved for incorporation into the new service agreement.

At 11.30am, the Chair left the meeting, and Deputy Mayor Melanie Tavendale assumed the role of Acting Chair.

It was also noted that the hours for the event coordinator had been considered at a previous workshop based on the events that were known would be work for that role. If there had been an expectation at that time that additional events would be added, then there would likely have been a need for those event coordinator hours to be more than 10 hours a week.

RESOLVED
WDC 2018/250

Deputy Mayor Melanie Tavendale / Cr Craig Dawson

That Council:

1. Notes the recently announced change management plan developed by the board of Tourism Waitaki Limited to reshape the business so that it is fit for purpose.

2. Extends the current service agreement with Tourism Waitaki until 30 June 2019 subject to agreement that the previous local pricing which was in place prior to 1 October 2018 be reinstated for the period of the extension of the current service agreement and an agreed level of events management is provided to Council.
3. Pays the full amount due under the extension in the first month of the extension period.
4. Instructs the Chief Executive to negotiate to ensure that an update of the district tourism strategy be significantly advanced by Tourism Waitaki Limited prior to the development of a new service agreement between Council and Tourism Waitaki Limited.
5. Instructs the Chief Executive to negotiate a revised draft service agreement with Tourism Waitaki Limited, taking account of discussions at future workshops with Councillors on the draft service agreement before negotiations take place, strategies developed, or any other relevant matters or developments, and that the revised agreement be presented to Council for final approval.
6. Confirms the Mayor's authority to provide undertakings required from third parties in relation to Council's ongoing support of Tourism Waitaki's operations while these matters are being addressed.

CARRIED

The Acting Chair then directed the meeting back to Agenda Item 11.

11. Adoption of Alcohol Ban Bylaw 2018

The report, as circulated, recommended that Council adopt the revised Alcohol Ban Bylaw 2018, and noted that it would come into effect from 10 December 2018. Environmental Services Manager Jason Evered introduced the report.

Cr Craig Dawson said he was happy to move the report's recommendations, and Cr Guy Percival said he would second that motion.

Discussion on the motion:

It was suggested that there was a need to make changes to the bylaw under the headings 2.2 and 2.3 to reflect the "unopened bottle or container" references in the Exemptions section at 6.1. Both the mover and seconder agreed to those changes being made, and to inclusion of the words "with additions" to recommendation 1.

RESOLVED

WDC 2018/251

Cr Craig Dawson / Cr Guy Percival

That Council:

1. Adopts the Alcohol Ban Bylaw 2018, with additions
2. Notes that the Policy will take effect from 10 December 2018.

CARRIED

At 11.42am, the Acting Chair directed the meeting forward to item 13.

13. Warrants of Appointment

RESOLVED

WDC 2018/252

Cr Craig Dawson / Cr Guy Percival

That, subject to successful Police Vetting clearances, Waitaki District Council resolves as follows:

- 1) Waitaki District Council hereby appoints **Genevieve Naomi Paisley** (3 Waters Department) as:
 - a) An 'Enforcement Officer' under Section 177 of the Local Government Act 2002 with authority to exercise the following powers:
 - i) Entry of private land or building other than a dwellinghouse (s171);
 - ii) Entry of land or building (including dwellinghouse, if accompanied by a constable) for enforcement purposes (s172);

- iii) Entry of land or buildings in cases of emergency (s173); and
 - iv) Authority to act (s174).
- b) An 'Enforcement Officer' under Section 38 of the Resource Management Act 1991 with authority to exercise all the powers of an Enforcement Officer under the Resource Management Act 1991, and in particular the following powers:
- i) Avoid, remedy or mitigate adverse effects (s17);
 - ii) Acquire information (s22);
 - iii) Serve abatement notices (s322);
 - iv) Compliance with abatement notices (power to seize, if with a constable) (s323);
 - v) Issue and effect of excessive noise direction (s327);
 - vi) Compliance with an excessive noise direction (s328);
 - vii) Take preventative or remedial action (s330);
 - viii) Carry out, at any reasonable time, inspections of any place or structure (except a dwelling house) (s332);
 - ix) Enter for survey (s333); and
 - x) Issue infringement notices (s343C).
- c) A 'Litter Control Officer' under Section 5 of the Litter Act 1979 with authority to exercise all the powers of a Litter Control Officer under the Litter Act 1979.
- 2) Waitaki District Council hereby appoints **Katrina Dawn Clark** (Planning Department) as:
- a) An 'Enforcement Officer' under Section 177 of the Local Government Act 2002 with authority to exercise the following powers:
- i) Entry of private land or building other than a dwellinghouse (s171);
 - ii) Entry of land or building (including dwellinghouse, if accompanied by a constable) for enforcement purposes (s172);
 - iii) Entry of land or buildings in cases of emergency (s173); and
 - iv) Authority to act (s174).
- b) An 'Enforcement Officer' under Section 38 of the Resource Management Act 1991 with authority to exercise all the powers of an Enforcement Officer under the Resource Management Act 1991, and in particular the following powers:
- i) Avoid, remedy or mitigate adverse effects (s17);
 - ii) Acquire information (s22);
 - iii) Serve abatement notices (s322);
 - iv) Compliance with abatement notices (power to seize, if with a constable) (s323);
 - v) Issue and effect of excessive noise direction (s327);
 - vi) Compliance with an excessive noise direction (s328);
 - vii) Take preventative or remedial action (s330);
 - viii) Carry out, at any reasonable time, inspections of any place or structure (except a dwelling house) (s332);
 - ix) Enter for survey (s333); and
 - x) Issue infringement notices (s343C).
- c) A 'Litter Control Officer' under Section 5 of the Litter Act 1979 with authority to exercise all the powers of a Litter Control Officer under the Litter Act 1979.
- 3) Waitaki District Council hereby appoints **Anna Jane McKenzie** (Planning Department) as:
- a) An 'Enforcement Officer' under Section 177 of the Local Government Act 2002 with authority to exercise the following powers:
- i) Entry of private land or building other than a dwellinghouse (s171);
 - ii) Entry of land or building (including dwellinghouse, if accompanied by a constable) for enforcement purposes (s172);
 - iii) Entry of land or buildings in cases of emergency (s173); and
 - iv) Authority to act (s174).
- b) An 'Enforcement Officer' under Section 38 of the Resource Management Act 1991 with authority to exercise all the powers of an Enforcement Officer under the Resource Management Act 1991, and in particular the following powers:
- i) Avoid, remedy or mitigate adverse effects (s17);

- ii) Acquire information (s22);
 - iii) Serve abatement notices (s322);
 - iv) Compliance with abatement notices (power to seize, if with a constable) (s323);
 - v) Issue and effect of excessive noise direction (s327);
 - vi) Compliance with an excessive noise direction (s328);
 - vii) Take preventative or remedial action (s330);
 - viii) Carry out, at any reasonable time, inspections of any place or structure (except a dwelling house) (s332);
 - ix) Enter for survey (s333); and
 - x) Issue infringement notices (s343C).
- c) A 'Litter Control Officer' under Section 5 of the Litter Act 1979 with authority to exercise all the powers of a Litter Control Officer under the Litter Act 1979.
- 4) Waitaki District Council hereby appoints **Ramanpreet Singh** (an employee of North Otago Security Services Ltd – a contractor to Council) as:
- a) An 'Enforcement Officer' under Section 177 of the Local Government Act 2002 with authority to exercise the following powers:
 - i) Entry of private land or building other than a dwellinghouse (s171);
 - ii) Entry of land or building (including dwellinghouse, if accompanied by a constable) for enforcement purposes (s172);
 - iii) Entry of land or buildings in cases of emergency (s173); and
 - iv) Authority to act (s174).
 - b) An 'Enforcement Officer' under Section 38 of the Resource Management Act 1991 with authority to exercise all the powers of an Enforcement Officer under the Resource Management Act 1991, and in particular the following powers:
 - i) Acquire information (s22);
 - ii) Serve abatement notices (s322);
 - iii) Compliance with abatement notices (power to seize, with a constable) (s323);
 - iv) Issue and effect of excessive noise direction (s327);
 - v) Compliance with an excessive noise direction (s328);
 - vi) Carry out, at any reasonable time, inspections of any place or structure (except a dwelling house) (s332);
 - vii) Enter for survey (s333); and
 - viii) Issue infringement notices (s343C).

CARRIED

14. Introduction to PayMyPark

The report, as circulated, sought Council's approval to allow for parking fees to be collected through Mobile apps/Online and/or web-based sites.

Environmental Services Manager Jason Evered introduced the report, and Programme Manager Richard Maher explained how the app worked. The app was already in operation in Timaru and Dunedin and it had been well received in both places. Most people found it very convenient; it was especially great for those without coins in their pocket. It was noted that all the updates on payments were available to wardens on their phones.

RESOLVED
WDC 2018/253

Cr Jim Hopkins / Cr Bill Kingan

That Council:

1. Approves Mobile apps/Online and/or web-based sites as acceptable methods for payment of parking fees.
2. Notes that when the Roothing Bylaw 2013 is reviewed during 2019, Mobile apps/Online and/or web-based sites will be included as a valid payment method.
3. Notes that Mobile apps/Online and/or web-based sites will be available to the public before Christmas (if approved).
4. Notes the requirements of 5.2.4 Roothing Bylaw 2013 (as noted in **Appendix 1**) and approves changes to signage.

CARRIED

The Acting Chair then directed the meeting forward to Agenda Item 16.

16. Waitaki Whitestone Global Geopark Update

The memorandum report, as circulated, presented information on the current status and the future work and activity streams of the Geopark project.

Economic Development Manager Gerard Quinn introduced the report. The following points were highlighted during the ensuing discussion:

The development of the master plan would include consideration of costs and who bears them. The Chief Executive had met with Professor Julian Hayes at Massey, who had undertaken to escalate the conversation to the entire university to establish a link between it and the Waitaki Whitestone Geopark. Their interest was in geogastronomy and leveraging the profitability of our primary producers in the district by encouraging others to associate with it. The intention was to invite Federated Farmers, local businesses (eg Topflite and Milligans) to have early discussions with Massey to discuss capability, diversification of production and agriculture, and opportunities for beef and lamb that might not otherwise have been there.

The Mayor rejoined the meeting and resumed the role of Chair.

- The team was looking into issues like Council's liability for the protection of geosites.
- Mr Quinn also gave an overview of the Waitaki Whitestone Global Geopark application to UNESCO; what was unique about it; how the logo had been developed; the dossier contents.
- The Chief Executive added that the dossier had been submitted on 27 November, three days ahead of the deadline. The expert advisory panel had commended its detail and due diligence and assessed it as "outstanding". Specific mention was made of the engagements throughout the process, right up to Ministerial level, and the fact that Memoranda of Understanding were being established with key stakeholders.
- Mr Quinn also advised that the Waitaki Whitestone Geopark Trust and company were being established, with approval of the constitution for the company expected this side of Christmas. Achieving the best mix of Trustees would be a key priority in the new year. The Trust's income would be only government funding. Mayor Kircher added that Council was supporting the WWG on behalf of the community, because it was believed it would provide important economic development opportunities to the whole district.

It was suggested that the Economic Development Manager follow up with Dunedin officials about how it was utilising the UNESCO brand with its City of Literature accreditation and investigate opportunities through that initiative for the Oamaru Opera House, for example. It was noted that the University of Otago was also in the process of establishing itself as New Zealand's foremost UNESCO university for sustainability, which also provided more strength and opportunities to the WWG story.

ACTION: Economic Development Manager

RESOLVED
WDC 2018/254

Cr Hugh Perkins / Cr Peter Garvan
That Council receives the information.

CARRIED

The Chair thanked Mr Quinn for his presentation and advised that Councillors very much appreciated what he and his team were doing. The dossier and ongoing work were of “fantastic quality”, and Council was very pleased with the progress that had been made so far in seeking UNESCO global geopark status for the Waitaki district.

At 12.24pm, the Chair directed the meeting back to Agenda Item 12.

12. Waitaki Resource Recovery Trust Funding Request

The report, as circulated, recommended that Council consider a request from the Waitaki Resource Recovery Trust (WRRT) for financial assistance. Manager Dave Clare was present for this item.

The Chair advised that this was a challenging time in the recycling industry, and WRRT was asking for some assistance. He invited Mr Clare to speak to his report.

Mr Clare advised that it was a fine line for the Trust between charging more and having things fly-tipped. They were working with major players in the market, and everyone was cooperating fully. It was hoped that shipments would begin into South-east Asia in January.

It was noted that the district was taking on recycling seriously now – 3000 tonnes had been diverted from landfill last year alone. A baler had been purchased to assist with the volume, which had made a big difference to workflow. The rest of the operation was “running on the smell of an oily rag”. The proposed development would make things easier to manage, as there would be defined areas for each part of the operation.

The Chair congratulated the Trust on the significant social benefit that it was delivering to the district. He noted that Council had not provided increased funding to the operation in the past because it had been able to sustain itself through growth. The current situation was really a failure of the international recycling market. Council was keen to see the operation succeed and recognised there was a need to be commercial about supporting that.

RESOLVED
WDC 2018/255

Deputy Mayor Melanie Tavendale / Cr Peter Garvan
That Council:

1. Provides the Waitaki Resource Recovery Trust with a one-off grant of \$55,000, to cover loss of income in the current financial year, funded from the waste minimisation reserve.
2. Provides the Waitaki Resource Recovery Trust with a one-off grant of \$30,000, to reimburse the cost of a second baler purchased in 2017, funded from the waste minimisation reserve.
3. Increases the annual grant to the Waitaki Resource Recovery Trust from \$220,000 to \$242,000 effective from 1 January 2019 onwards and adjusts the annual plan accordingly;
4. Agrees that the \$11,000 contribution from the current financial year be funded from the waste minimisation reserve.

CARRIED

At 12.37pm, the Chair adjourned the meeting for lunch, and advised that the meeting would come back into Public Excluded session.

The Chair reconvened the meeting at 1.33pm and signalled his intention to move into Public Excluded via the resolution under Agenda Item 17.

17. Resolution to Exclude the Public

RESOLVED
WDC 2018/256

Cr Jim Hopkins / Cr Colin Wollstein
That the public be excluded from the following part of the proceedings of this meeting, namely agenda items 18, 19, 20, 21, 22 and 23.

The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter – Section 48(1)
Public Excluded:	
18. Confirmation of Public Excluded Meeting Minutes – Council Meeting 30 October 2018 PE	To protect the privacy of natural persons. Section 48(1)(a) (The disclosure of the information would cause unnecessary personal embarrassment to the persons concerned.)
19. Recommendations from Executive Committee Meeting, 25 September 2018 PE	To enable the Council to carry out negotiations without prejudice or disadvantage.
20. Recommendation from Executive Committee Meeting, 20 November 2018 PE	Section 48(1)(a) (Premature disclosure of the information would detrimentally affect the Council's position in the negotiations.)
21. Recommendation from Assets Committee Meeting, 20 November 2018 PE	
22. Upper and Lower Waitaki Zone Committee Refresh Reports PE	
23. Decisions Regarding Release of Public Excluded Information PE	

These resolutions are made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

CARRIED

Public Excluded Minutes apply

24. Resolution to Return to the Public Meeting

RESOLVED
WDC 2018/266

Deputy Mayor Melanie Tavendale / Cr Colin Wollstein
That Council resumes in open meeting and decisions made in public excluded session are confirmed and made public as and when required and considered.

CARRIED

25. Release of Previously Public Excluded Information

In accordance with Clause 17.5 of the Waitaki District Council Standing Orders 2016 to 2019, and pursuant to Resolution WDC 2018/265 of this meeting, Council agreed to release in the public minutes of this 4 December 2018 Council Meeting the following previously public excluded information:

18. Confirmation of Public Excluded Meeting Minutes PE

RESOLVED
WDC 2018/258

Cr Jim Hopkins / Cr Jeremy Holding
That Council confirms public excluded minutes of the
30 October 2018 Council meeting, as circulated, as a true and correct
record.

CARRIED

There being no further business, the Chair declared the meeting closed at 2.20pm.

CONFIRMED at the Council Meeting held on the 19th day of February 2019 in the Council Chamber,
Third Floor, Office of the Waitaki District Council, 20 Thames Street, Oamaru.

Chairperson