



Notice of Meeting

and

AGENDA

Ahuriri Community Board

Omarama Community Centre,
Omarama

Monday 11 March 2019

3.15pm

Ahuriri Community Board Meeting

Venue: Omarama Community Centre, Omarama

Monday 11 March 2019 at 3.15pm

	Page
1. Apologies	
2. Declarations of Interest	
3. Public Forum	
4. Confirmation of Previous Meeting Minutes	
• 17 December 2018	4 – 9
5. Recreation Update	
• Memorandum report and recommendation	10 – 12
6. Assets Update	
• Memorandum report and recommendation	13 – 15
• SouthRoads Summary Report for January 2019	16 – 22
• Environmental and Industrial Analysis Group (EIAG) Asbestos Management Plan for Otematata Lakes Centre	23 – 42
7. Building Consents Issued in Ahuriri Ward during December 2018 and January 2019	
• Memorandum report and recommendation	43 – 44
8. Ahuriri Community Board Financial Update – March 2019	
• Memorandum report and recommendation	45 – 47
9. Ahuriri Community Board – Use of Community Funds	
• Memorandum report and recommendation	48 – 49
10. Funding Request – Otematata Residents' Association Inc	
• Decision Cover Report and recommendation	50
• ORAI funding request (email)	51
11. Ahuriri Community Board Chair's and Members' Reports	
• Cover report only; reports to be verbal at meeting	52
12. Ahuriri Community Board Workshops 2019 – Forward Planning Schedule	
• Memorandum report and recommendations	53 – 54

... continued page 2

Ahuriri Community Board Meeting

Venue: Omarama Community Centre, Omarama

Monday 11 March 2019 at 3.15pm

- | | | |
|----------------|--|---------|
| 13. | Council Information Report to Community Boards | |
| | • Cover Report | 55 |
| | • Mayor's Report and Chief Executive's Reports to Council Meeting, 19 February 2019 | 56 – 67 |
| | • Health and Safety Update to Finance, Audit and Risk Committee, 19 February 2019 | 68 |
|
14. |
Contributions from Rostered Councillor and Executive Management (verbal at meeting) |
– |
| | • Cr Hugh Perkins | |
| | • Group Manager Neil Jorgensen | |

Waitaki District Council**Ahuriri Community Board****UNCONFIRMED MINUTES of the Ahuriri Community Board
Meeting held at the Lakes Centre, Otematata,
on Monday 17 December 2018 at 3.15pm**

Present	Graham Sullivan (Chair), Brent Cowles, Calum Reid, Tony Chapman, and Cr Craig Dawson
Apologies	Board Member Vicky Munro; and Governance Advisor (Board Secretary) Ainslee Hooper
In Attendance	Mayor Gary Kircher Cr Colin Wollstein (rostered Councillor) Paul Hope (Finance and Corporate Development Group Manager) Kate Grant (Executive Assistant – minute-taker)

The Chair declared the meeting open at 3.15pm and welcomed everyone present.

1. Apologies

RESOLVED
ACB 2018/073

Tony Chapman / Brent Cowles
That the Ahuriri Community Board accepts apologies for absence from Board Member Vicky Munro and Governance Advisor / Board Secretary Ainslee Hooper.

CARRIED

2. Declarations of Interest

There were no declarations of interest.

3. Public Forum**Speaker 1 – Ross McRobie and Steve Dalley – Otematata Residents Association**

Mr McRobie advised that he and Mr Dalley, on behalf of the Otematata Residents Association, are requesting funds from the Community Board to assist with the purchase of a tractor and associated implements to facilitate the upgrade and ongoing maintenance of the Otematata Wetlands. He explained that the Otematata Wetlands have been developed and maintained by hand, by volunteers who had spent thousands of hours of their time over the years on the project. The purchase of the tractor would help prevent fire risk and be used to extend walkways and undertake maintenance. The total cost of the tractor with three implements is \$37,000. The Association is requesting \$5000 from the Board's Discretionary Fund and another \$5,000 from the Board's Community Fund. Mr McRobie acknowledged that the Board had previously approved funding of \$5,000 for a concrete pad, and that this project had now been postponed because it was not an immediately priority. His suggestion was that the approved funding for the concrete pad could be used to fund the tractor instead, and the concrete pad funding could be revisited when required in the future.

The Chair advised that the Board would discuss the request at the end of this meeting.

Speaker 2 – Tom Moore – Ohau Station

Mr Moore is the Manager of Lake Ohau Station and had been for approximately two years. During that time, the number of road users had increased rapidly due to expanding tourist numbers and greater use of the Alps 2 Ocean cycle trail. With the speed limit past the station being 100km/h, he is worried about the safety of family, staff, and others, and has requested that the Board via Council, imposes a permanent 70km/h speed limit between 500m north and south of the property. He added that his farm health and safety plan requires a 15km/h speed limit along the road and 30km/h speed limit through the farm. He confirmed that, in his time there, there had been one accident where a tourist was travelling too fast and lost control.

Mayor Gary Kircher advised that Council is currently looking at speed limit changes across the district and there are two options to be considered in terms of rural roads. The first option was to limit speed on all gravel roads and the second, to put seasonal speed restrictions in place.

The Chair advised Mr Moore that the Board will advocate for his proposal via a submission to Council.

ACTION: Ahuriri Community Board members, with Board Secretary

Mr Moore also reported that a lot of people were freedom camping approximately 2km's from the Round Bush Campsite and were leaving the area very untidy because there were no rubbish bins or toilets. They also appeared to be lighting fires within fire ban periods. Being Council land, Mr Moore said he would like to see signage and bins installed within this area.

The Chair suggested that these were issues that officers could discuss with the DoC working group who may be able to maintain the site. is an issue that could be discussed with the DOC working group as they could perhaps maintain this site on our behalf.

ACTION: Recreation Manager to investigate options with DoC

At 3.35pm, the Chair closed the Public Forum, and directed the meeting to Agenda Item 4.

4. Confirmation of Previous Meeting Minutes

RESOLVED

ACB 2018/074

Cr Craig Dawson / Tony Chapman

That the Ahuriri Community Board confirms the minutes of its 12 November 2018 meeting, as circulated, as a true and correct record of that meeting.

CARRIED

ACTION POINT rollover – Kurow Island Boat Ramp

It was AGREED that this would remain flagged for future discussion.

5. Meeting Schedule 2019 – Ahuriri Community Board

The report, as circulated, sought the Board's formal adoption of the Schedule of Meetings for 2019.

RESOLVED

ACB 2018/075

Tony Chapman / Cr Craig Dawson

That the Ahuriri Community Board formally adopts its Schedule of Meetings for 2019.

CARRIED

6. Joint Community Boards' Workshop, 4 February 2019 – Request for Agenda Items

The report, as circulated, sought the Board's agreed recommendations for agenda items for the joint community boards' workshop scheduled to be held on 4 February 2019 at the Office of the Waitaki District Council in Oamaru.

Board members suggested (i) transfer station charges; and (ii) an update on the District Plan Review be put forward.

ACTION: Governance Advisor to add to agenda list

It was further agreed that Board members would email through any additional suggestions to the Governance Advisor by Thursday 20 December, so that they could be collated with those put forward from the Waihemo Community Board for the joint workshop agenda.

ACTION: Ahuriri Community Board members, with Governance Advisor

7. Recreation Update

The memorandum, as circulated, updated the Ahuriri Community Board on routine work, maintenance issues and progress on minor projects which have occurred since the last Board meeting on 12 November 2018.

The following issues were highlighted / clarified during discussion on the Update:

- Mr Cowles said that the recent flood event had been handled exceptionally well by Council staff and residents had been very positive with their feedback on communications and notifications.
- Cr Dawson expressed concerns about the pump track being overgrown.

RESOLVED

ACB 2018/076

Cr Craig Dawson / Brent Cowles

That the Ahuriri Community Board receives and notes the information.

CARRIED

8. Assets Update

The memorandum, as circulated, updated the Board on issues, operations and projects managed by the Assets Group, occurring within the Ahuriri Ward since the last Board meeting on 12 November 2018.

The following issues were highlighted / clarified during discussion on the Update:

- Cr Dawson noted that the roadmarking at Omarama had a scheduled completion date of 15 December but had yet to be done.
- Mr Reid asked if Council could put pressure on NZTA to undertake seal repairs on State Highway 8.

ACTION: Group Manager Paul Hope to pass on both requests to the Roding unit

RESOLVED

ACB 2018/077

Cr Craig Dawson / Tony Chapman

That the Ahuriri Community Board receives and notes the information.

CARRIED

9. Building Consents Issued in Ahuriri Ward for the Months of September and October 2018

The report, as circulated, provided the Ahuriri Community Board with a list of building consents issued in Ahuriri Ward for the month of November 2018.

RESOLVED
ACB 2018/078

Calum Reid / Tony Chapman
That the Ahuriri Community Board receives the information.

CARRIED

10. Information Report to Community Boards – December 2018

(a) Chairperson's Report

16 November	Meeting with Church Committee and members of the public regarding an easement proposal through the Church grounds for public use
21 November	Waitaki Valley Society Meeting
6 December	Donald Dennison's Funeral – Palmerston
7 December	Ahuriri Community Board Dinner

The Chair advised that the road around Loch Laird had been re-shingled. He complimented the contractors for a job well done.

The Chair also advised that work had been undertaken in the Otematata River below the bridge which had been funded by Council.

(b) Community Board Members' and Councillor's Report

The agenda report, as circulated, included reports from Board Members Tony Chapman and Vicky Munro, as well as from Cr Craig Dawson. Remaining Board Members' reports were provided verbally at the meeting, as follows:

Calum Reid

Discussion with ECAN Engineer regarding the Paddys Flat flood issues. They will be meeting in February to organise a maintenance plan.

Brent Cowles

He had spent numerous hours during the recent flood event monitoring the river. Meeting with David Blick from the Otematata Golf Club regarding a request for partial payment by Council of the maintenance on the power pole infrastructure. The Club was still waiting for correspondence from Council with its decision. In reply, Mayor Kircher advised that a decision from Council would be forthcoming very soon.

Craig Dawson

Cr Dawson expressed his concerns regarding the condition of the road to the Clay Cliffs, believing that, if it was not maintained and/or upgraded, there could be major issues.

RESOLVED
ACB 2018/079

Cr Craig Dawson / Brent Cowles
That the Ahuriri Community Board receives and notes the reports from Community Board Members and Councillor.

CARRIED

(c) Council Information Report to Community Boards – December 2018

Additional comments were put to the meeting, as follows:

- Mayor Kircher took the Mayor's Report as read and emphasised that it was a very busy time at Council at the moment with so much going on and the need to juggle priorities.
- With regard to the Chief Executive's Report, he advised that the first consultation meeting for the Lake Ohau water supply would be held on 3 January.
- The Mayor read out a message from the Governance Advisor apologising for her absence at this meeting and congratulating and thanking for the Board for its work and efforts throughout the year.

Cr Colin Wollstein (rostered Councillor)

Cr Wollstein said he was pleased to see that new toilets and rubbish bins had been installed at the Ahuriri bridge, which would help maintain the area in good condition. Mr Chapman noted that, while the area had been fenced, no gate had been installed so it was still able to be accessed.

ACTION: Group Manager Paul Hope to pass on to the Recreation team for follow up

Cr Wollstein also said he had been part of the group accompanying the New Zealand UNESCO Commissioners during their visit to the district, and they had been very impressed with the wider Ahuriri area and believed that the Waitaki Whitestone Global Geopark would bring a lot of people into the district with huge potential for benefits for all the communities within it.

Group Manager Paul Hope (rostered Executive Management Team member)

Mr Hope advised that Council would be holding a second workshop with officers on the Annual Plan the following day.

RESOLVED

ACB 2018/080

Brent Cowles / Cr Craig Dawson

That the Mayor's and Chief Executive's reports to the 4 December 2018 Council Meeting be received and noted.

CARRIED

RESOLVED

ACB 2018/081

Calum Reid / Tony Chapman

That the Health and Safety Update to the Finance, Audit and Risk Committee Meeting of 6 November be received and noted.

CARRIED

... continued next page

Initial Discussion on Public Forum Matters:

The Chair then directed the meeting to provide initial thoughts on the matter raised by Mr McRobie in the Public Forum at the top of the meeting – that the Otematata Residents' Association would be requesting funding assistance from the Community Board.

One Board member spoke in favour of the project, believing that there were a lot of committed people volunteering their time who did not have the correct equipment to do the work as productively as possible. Other members spoke about the ongoing running costs, and the need for funding to cover those too.

ACTION: The Chair to inform the Otematata Residents' Association that it needed to put the funding request in writing to the Community Board, and email it to the Chair and Board Secretary Ainslee Hooper (ahooper@waitaki.govt.nz).

ACTION: Group Manager Paul Hope to arrange for Council officers to write a report to cover the funding request, suggesting which funds could be used for the project, for tabling at the next Ahuriri Community Board Meeting for consideration.

The Chair thanked everyone for attending the meeting, wished everyone a Merry Christmas and a Happy New Year, and then declared the meeting closed at 5.03pm.

TO BE CONFIRMED at the next Ahuriri Community Board meeting to be held on the 11th day of March 2019 at the Omarama Community Centre, Omarama.

Chairman

Ahuriri Community Board

Memorandum

From Recreation Manager

Date 11 March 2019

Recreation Update

Recommendation

That the Ahuriri Community Board receives and notes the information.

Purpose

The purpose of this memorandum is to update the Ahuriri Community Board on routine work, maintenance issues and progress on minor projects which have occurred since the last Board meeting on 12 November 2018.

Comment

Camping

- Camp Revenue and Expenses are on target for the year.
- Hot weather since December has been conducive to camping although the high winds have caused some annoyance.
- Swimming buoys in Parsons Rock camp were moved with the area extended.
- The Recreation unit received reports of 'Duck Itch' in multiple locations around the lakes over the holiday periods and posted an advisory on our Lakes Camping Facebook page. It is understood that some sunscreens can help to prevent this.
- Cross blading of the Otematata River downstream of the bridge was completed in December following the November rain events. Officers will be working with Environment Canterbury (ECan) river engineers to determine what work might need to be completed upstream of the bridge. ECan and the New Zealand Transport Agency (NZTA) were very supportive of the work that was required following the November rain events.
- Two 'Big Belly' compactor bins funded by MBIE Tourism Infrastructure Fund are to be installed near the Omarama caravan dump station in coming months.

Toilets

- At a Council meeting on 4 December 2018, Council approved the preferred location (adjacent to the shops) for the new Otematata toilet. An order has been placed for the toilet with delivery expected late May 2019.

Parks

- The contractor undertaking the parks maintenance has struggled with the prolific growth through spring 2018 and into summer 2019. The team has been addressing this with the contractor. The contractor is taking the following actions to rectify these issues:
 - Purchasing a trial unit (there are none in New Zealand at this time) to pick up grass. Once landed, the unit will come to Waitaki. It will assist with the issue of clippings on reserves. This allows a separate tractor to tow, thus not losing the main tractor.
 - A Team Leader position is being advertised, in order to provide the greater leadership, support and technical knowledge to the team.
 - Implementing a new work programming tool to give better transparency.
 - A review of frequencies and duties.
 - Review of the mowing plant in replacing one of the out-front mowing units with a more versatile and efficient Wide Area Mower (WAM).

- Officers have not had capacity to update the Ohau Reserves Improvement Plan incorporating the results of the recent survey. The intention is to revive this plan and take it back to the Ohau Community for comment before finalisation. In the interim, Ohau improvement work is carried out in line with the existing plan. The Ohau Community intends to plant up two of the Ohau Village 'roundabouts' in Autumn. The mounds (traffic Islands) are to be sprayed in preparation for planting this Autumn also.
- Otematata residents are working on an updated improvement plan for the wetlands which will be submitted to Land Information New Zealand (LINZ) as the basis of the licence to beautify this area. This is also required by LINZ before the proposed carpark can proceed.
- A community meeting in Omarama established support for the church providing an easement to Council for walking access between Park Lane and TA Munro Lane. This has been passed on to the Synod for its consideration.
- The Kurow Duntroon Irrigation Company would like to remove some trees on the Recreation Reserve in Kurow as part of their work to underground services. The Project Manager is discussing this with the Waitaki Valley Community society based in Kurow.
- It has been brought to our attention that the fence around the Domain in Otematata requires some repair work. Whether a fence needs to be retained in this location long term has also been raised. Officers have requested this be discussed by the Otematata Residents Association and will get repairs made in the interim.
- Some of the main street trees in Kurow are in poor health. Officers propose working with the Waitaki Valley Community Society to determine whether Council should replace these with the same or a different species.



- Two tenders were received for constructing the new bike park in Kurow with the contract being awarded to M3 Contracting. The asphalt track will be completed prior to Easter with the Clay track and remaining work by the end of June 2019. Officers understand the Waitaki Valley Community Society have \$25,000 from their 'Bridge Fund' to be used along with Meridians \$27,000 as community funding.
- The 'Aorangi Hang Gliding Club' have enquired if they could lease the old Scouts building and part of the domain at Omarama to use as a base for their events. Officers understand there are still some trustees that claim administration of the building and have raised this with them for consideration. This land is also subject to a 'Licence to occupy' for storing firewood. The Recreation unit will present further information for decision making when officers have more information on ownership of the Scouts building.

Alps 2 Ocean:

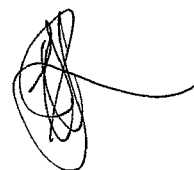
- Storm events in November have caused damage to sections on the Alps 2 Ocean. These will be reinstated as much as possible prior to Christmas, available time permitting.

- The Tarnbrae section has had resurfacing and improvement work carried out. This is still a Grade 3 section of the Alps 2 Ocean.
- Some additional sections of the trail construction is underway on the next section between Waitaki Dam and Kurow. Officers aim to have a section of this open for Christmas although rivers will still need to be crossed via road bridges.
- Officers are in discussion with MBIE to confirm funding, and with the Department of Conservation (DoC) to formalise a concession for the section between Sailors Cutting and Benmore Dam. The latter is expected to be completed by Christmas.

Ahuriri Reserve Improvements Budget

The improvement budget for this year is expected to be \$84,000, of which \$50,000 is allocated to the bike park, \$12,000 to drinking water fountains, and \$14,000 to Ohau reserves, leaving \$8,000 yet to be allocated.

Erik van der Spek
Recreation Manager



Neil Jorgensen
Assets Group Manager

Ahuriri Community Board Memorandum

From Assets Group Manager

Date 11 March 2019

Assets Update

Recommendation

That the Ahuriri Community Board receives and notes the information.

Summary and Purpose

To update the Board on issues, operations and projects managed by the Assets Group, occurring within the Ahuriri Ward since the last Board meeting on 17 December 2018.

Roading

It has been a few months since the last report, a period which included the Christmas holiday break. Extra litter bins were placed in Omarama and Otematata at the beginning of December to meet additional seasonal demand. There were some customer requests between New Year's Day and 3 January in regard to overflowing litter bins in Omarama and the information received also noted that the bins included household litter. The Ahuriri Community Board can direct the service level be lifted if there is an issue with capacity. Township services and service levels are funded by the community ratepayers through their amenity rates and any changes require approval from the Community Board. The community, through the Community Board, can make a submission to the Council's annual plan for additional rate funding for any new service or service level.

There has been an increase in the number of abandoned vehicles, especially in the public carpark at Omarama. A series of legal steps are required before a vehicle can be deemed abandoned and removed. This process can take up to six weeks, depending on the contact with the registered owner. If a vehicle requires removal, then staff contact as many agencies as possible to minimise cost. Volunteer fire brigades and scrap metal dealers often will take the vehicles at no cost to ratepayers. It should be noted that a vehicle abandoned on the highway cannot be removed by Council and any such requests that Council receives are redirected to NZTA for a response.

Requests for township vegetation control were received, mainly from the Kurow community. These were redirected to the Parks contractor for response action.

A speed limit review was requested for Manse Road, Kurow and the customer will have an opportunity to add their request during the upcoming Speed Limit Review, which is planned to be out for public consultation during May and June. Localised changes to speed limits within the Waitaki District are being reported to the Assets Committee Meeting on 12 March.

Traffic counts recorded 538 vehicles per day (vpd) on Lake Ohau Road and 544 vpd on Falston Road. During the week 1-7 January 2019, the vehicle counts dropped to 312 on Lake Ohau Road and 174 on Falston Road the following week.

The "Really Small Towns" ultra-fast broadband (UFB) roll out has started, with work commencing in Duntroon. Over the next three years, Kurow, Otematata and Omarama will be connected to the fibre network. Some preliminary approaches have been made by the contractor, Vison Stream, to schools in the area with the programme roll out details to share with the community.

Road Maintenance	89km of grading has been completed across various roads in the area. Edge break repairs (30m) have been completed along Lake Ohau Road. Repairs from the November rain event included damage to Awakino Skifield Road, Springhills Road, Special School Road and Doctors Creek Road.
Road Markings and Signage	Most of the road markings at reseal sites and priority one roads have been completed. The remainder of the works will be completed in March.
Road Resurfacing	The reseals programme was completed in November and December. Fulton Hogan will be tidying up the sites that require any sweeping in March.
Township Maintenance	A large tree that fell during the recent strong winds was cleared from Rata Drive. Litter bins in the area were cleared of rubbish. Mowing in this area has been undertaken (110.41km in total).

Waste Water

Omarama

A basket has been fitted to the Omarama Avenue pump station, to stop the ongoing issue of pumps blocking due to towels, wet wipes etc. This system is working very well and has significantly reduced the number of call outs to this site. A similar basket has also been ordered for the Ahuriri Drive pump station.

Water supply

Ohau

Officers are continuing to work with the Ohau community in terms of the options for upgrading the Ohau water supply.

Property

The Property department received an Environmental and Industrial Analysis Group (EIAG) Asbestos Management Plan for Otematata Lakes Centre.

This report has identified asbestos in:

Ice machine building - soffits	(Risk score 4)
Main building - roof	(Risk score 5)
Main building - cladding, gable ends and soffits	(Risk score 5)
Electrix office - electrical backing board	(Risk score 5)
Electrix workshop and offices - soffits	(Risk score 5).

Risk score 4 = very low potential

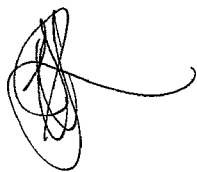
Risk score 5 = low potential.

Risk scores within these low priority categories do not normally pose an imminent risk and the likelihood of exposure is considered to be low under existing conditions. The materials can normally remain in-situ provided they are labelled as asbestos, encapsulated or sealed (where recommended) and inspected regularly by a competent person.

The recommended action for each of the five areas is:

A competent person to reinspect on a regular basis – annual inspection.

No remediation is required at this stage.



Neil Jorgensen
Assets Group Manager

Attachments

SouthRoads Summary Report for January 2019
EIAG Asbestos Management Plan for Otematata Lakes Centre

WDC 642 Summary Report January 2019

Note: This report is prepared and created by the SouthRoads Team for the purposes of reporting against the maintenance contract, primarily for the road team. It is provided as an "FYI" attachment to the Community Board report.

Welcome to 2019! We hope everyone has had a great break and managed to find some time to relax and enjoy the beautiful weather we have been having.

The majority of the team arrived back on deck on the 7th January after a couple of weeks off. We did have a few work through to keep on top of the litter bins, street sweeping and some reactive tasks.

The siteworks crews have been completing footpath work on Thames Hwy and Regina Lane. The second crew have been working on the new kerb layout for the roundabout going in at the Eden/Reed Street intersection.

The drainage crews have been busy filling scouring of the road shoulders and unblocking culverts throughout the district. We have one digger crew in the Waihemo area and three digger crews in the Oamaru/Corriedale area.

The Maintenance Metalling truck has been responding to washed out sections of roads and working with the graders filling scouring. This unit has been based out of the WDC's pit at Robbs Crossing.

The premix crew has shifted onto the pre-reseal repairs focusing on the Waihemo area, spending a lot of their time on the Macraes Rd.

Our graders have been busy working on their monthly beats while completing urgent flood repairs along the way. The North grader has been working in the Ahuiriri ward for the month. The South grader has been completing flood repairs in the Dunback/Macraes area.

Delta have been focusing on noxious spraying around the district which they are aiming to complete by the end of February. They have also started a spray round of the unsealed network and township spraying.

The stabilisation crews have been busy completing sealed pavement repairs on the Oamaru plains and then shifting to the Island Cliff area. Once this area is completed they will head South to complete the remaining seal damage from the November 18 flood.

PERFORMANCE

			Last month	January
CRM's				
	Structures	Monthly	2	-
	Culverts/Side drains	Monthly	21	16
	Fallen Trees	Monthly	-	2
	Flooding Roads/Footpaths	Monthly	5	3
	Frost and Ice Response	Monthly	-	-
	Grading/Metalling	Monthly	10	11
	Kerb and Channel	Monthly	2	2
	Road Litter	Monthly	5	14
	Signs Missing/Damaged	Monthly	3	9
	Roadside Vegetation	Monthly	7	36
	Safety Road Condition	Monthly	18	8
	Sealed Road Failures	Monthly	2	5
	Potholes	Monthly	4	14

TEAM SAFETY	Medical Treatment Intervention - #	Monthly	0	0
	Lost Time Injury - #	Monthly	0	0
	Near Miss/IOF	Monthly	17	168
	Incidents	Monthly	7	32
	Safety Audits/Tours completed	Monthly	13	65

PROGRESS

Item	Completed	Comments
Stabi's	1,683m ²	6,859m ² YTD
Maintenance Metaling (20,000m ³)	736m ³	21,074m ³ YTD
Grading (250km target)	259.8km (MTD)	2,277km (YTD)
Road Sweeping	15 (MTD)	94 (YTD)
Signs	Cleaned 3 (MTD) Straightened 2 (MTD)	272 (YTD) 135 (YTD)
Roadside Litter Collection	16 (MTD)	105 (YTD)
Seedlings	25 (MTD)	35 (YTD)
Traffic Counts (300 per year)	51 (MTD)	207 (YTD)

Inspection Table

Activity	Completed MTD	Completed YTD	Remaining Quantity
Culvert Inspections (240/month)	222	1,422	1,458 (50.6%)
Bridge Inspections (15/month)	8	74	106 (58.9%)

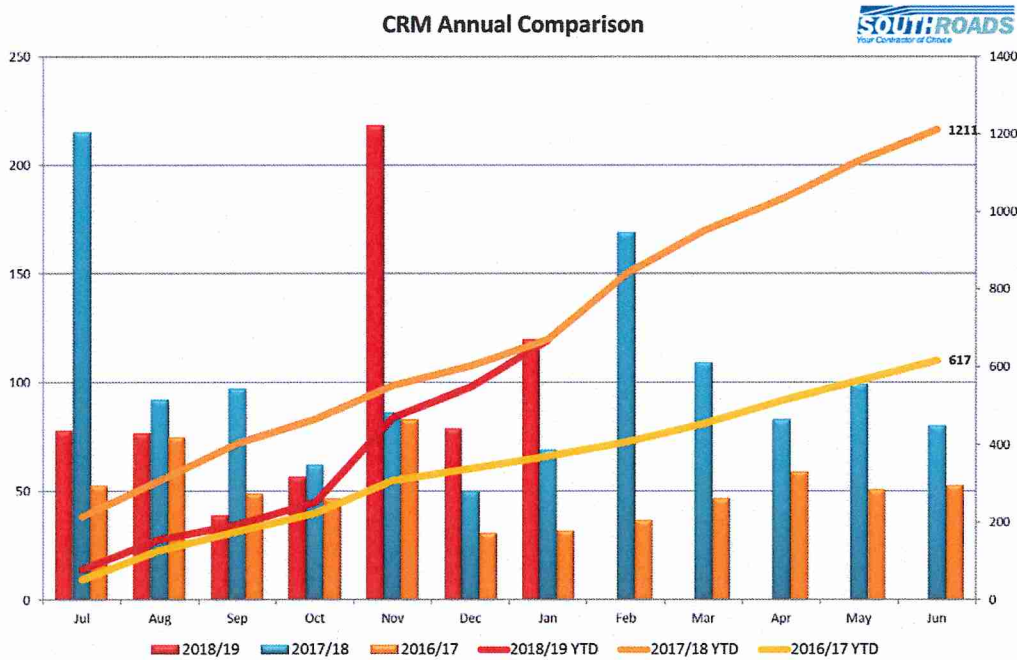
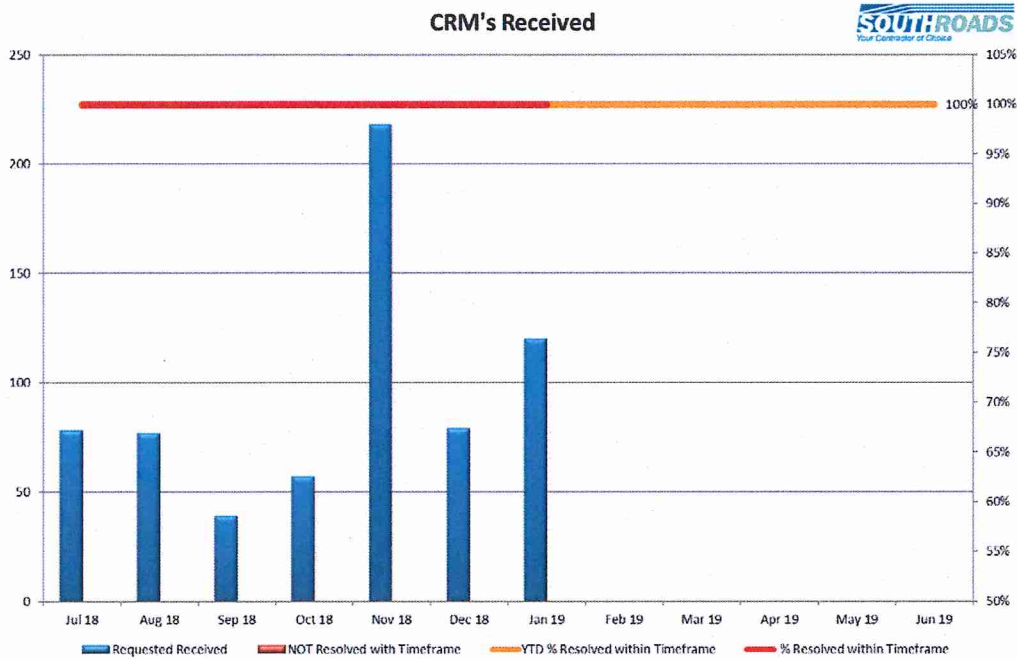
RISK & STRATEGY UPDATES

Identified Risks		Update
Roads	Henburn Road	This road has been metalled in June 2018. We will monitor this over the winter to see how it holds up with the increased traffic volumes
	Coal Pit Road	Road is holding up still. Would pay to remove the hedge blocking the road from sunlight over the winter
	Waianakarua Road	Coastal erosion work has been completed in 2016. This section of road will be monitored for any other movements.
	Horse Range Road	More movement was detected at the slip sites in May 18, Sep 18 and Dec 18. Levelling work has taken place in July & January to remove the immediate lip this has caused
Slips	Haven Street - Moeraki	Continually moving. This will continue to be monitored.
Strategic	RAMM Data	Pocket RAMM devices are being used to capture data in the field and programme repairs while onsite.
	Reseal sites	Reseal sites have been released for the 2019/20 season. These sites will then be inspected, and repairs programmed to get repairs underway before next season.

CUSTOMER SERVICE MANAGER REPORT

We received 120 CRM's for the month of January. This is up 41 on last month, majority of the difference is 29 more roadside vegetation requests. Some of these included trees from private properties coming out onto the footpaths. The other increase was 10 more pothole requests than December, this was caused by a combination of the event and the Christmas break where some high-volume roads had potholes missed.

CRM GRAPHS



PERFORMANCE MEASURE RESULTS

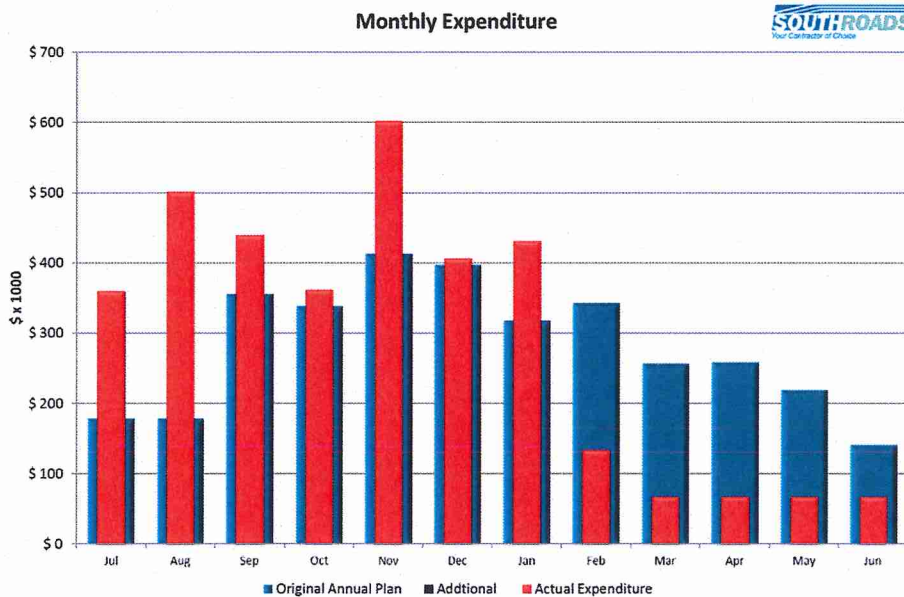
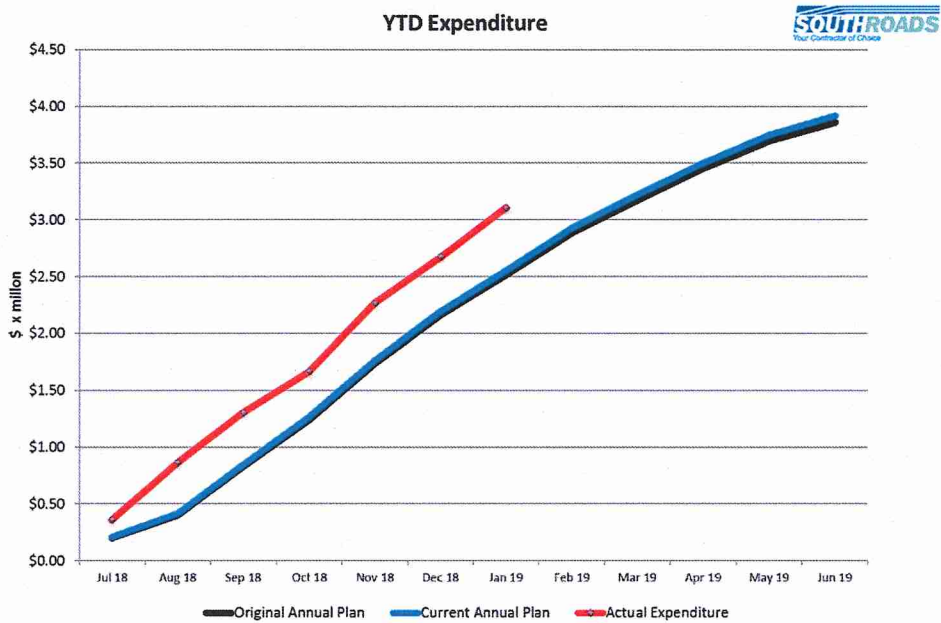
For January the Management Performance Measures we have scored 90% compliance. Focus will be put into improving traffic count data and sending it to the WDC monthly.

The Operational Performance results are at 74% compliance. Focus will be put into vegetation control and pest plant control to get these back on track. Also, we scored ourselves down on drainage with the number of blocked culverts still to be cleared from the November flood.

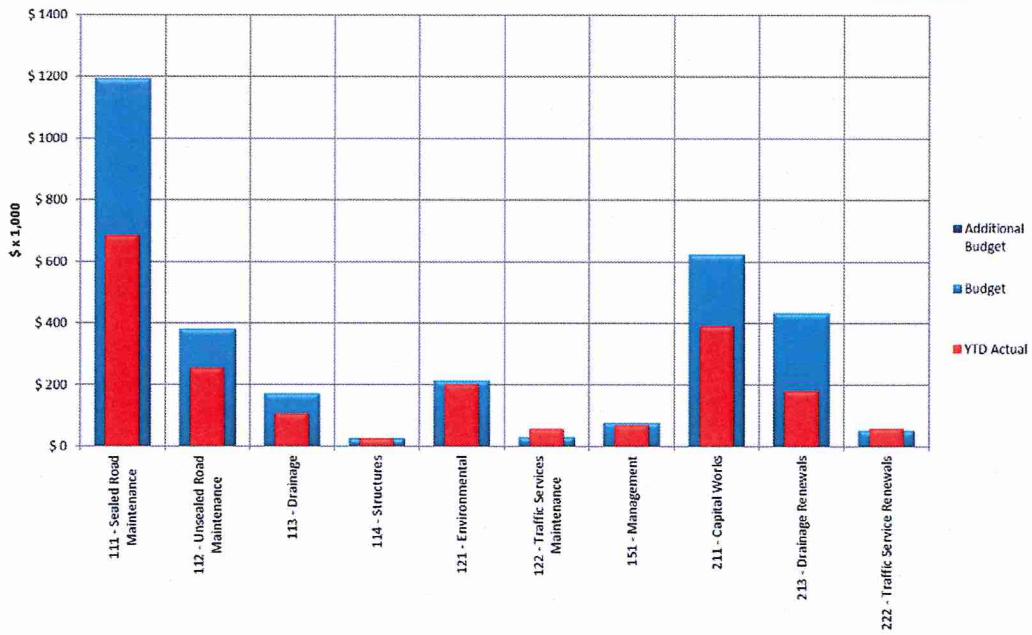
GOLD STAR INITIATIVES

We have implemented the Mobile Roads phone app to complete sump inspections, recording the location of these and providing photos of the asset.

FINANCIAL GRAPHS

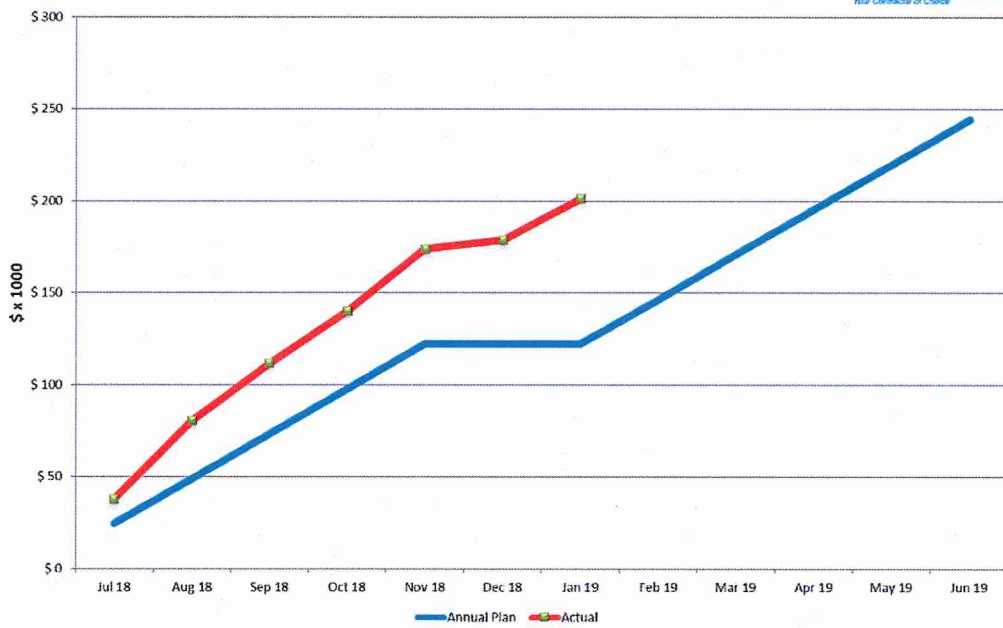


Expenditure by Category

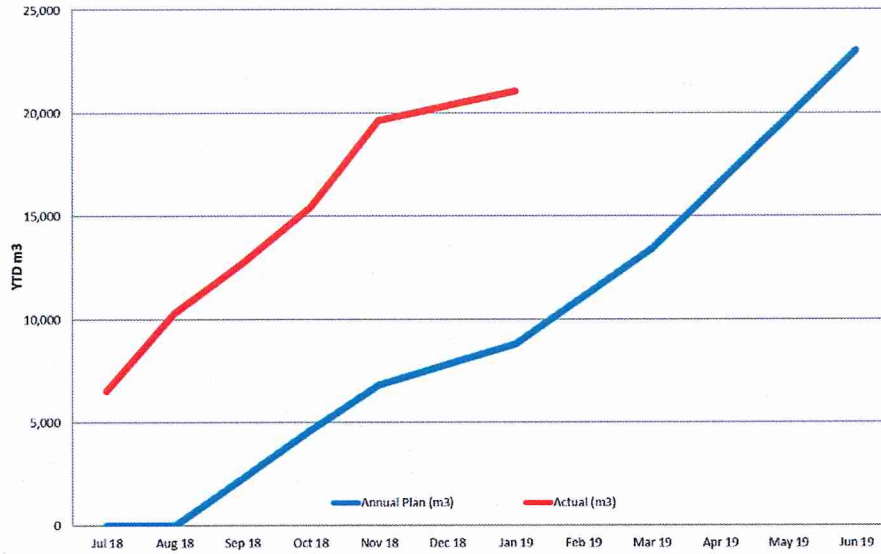


KEY PERFORMANCE INDICATOR GRAPHS

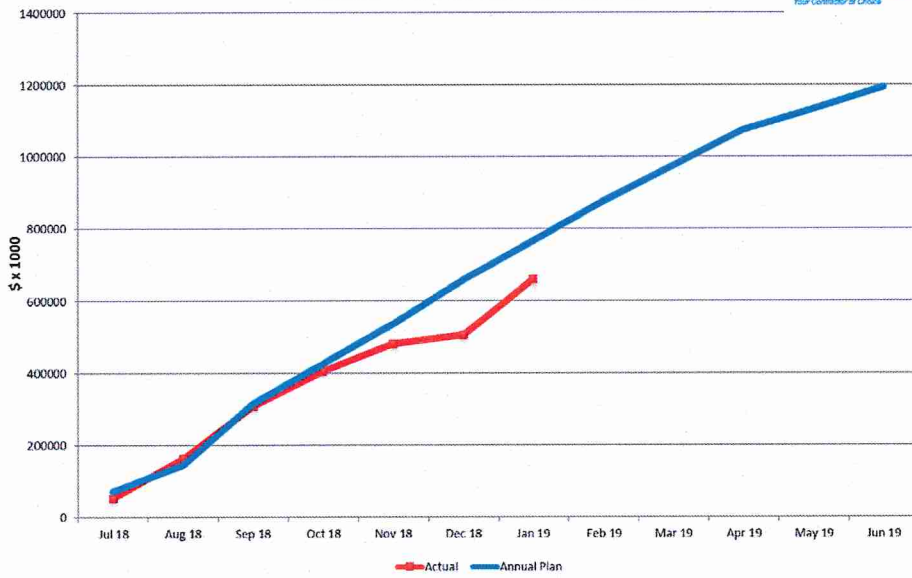
Grading



Metalling



Cat 111 - Sealed Road Maintenance



FINANCIAL SUMMARY

All Works Summary	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Under(-ve)/ Over (+ve)	%age Under(-ve)/ Over (+ve)
Original Annual Plan	201406	201406	426285	415316	493249	427571	348888	372498	286177	281161	242007	163310	3859273		
Additional	0	0	0	0	0	0	0	0	0	0	0	0	0		
Current Annual Plan	206211	206211	431091	420121	498055	432377	353694	377303	290982	285966	246812	168115	3916936		
YTD Revised Annual Plan	206211	206211	431091	420121	498055	432377	353694	0	0	0	0	0	2547758		
Actual Expenditure	360728	501722	439750	362494	602189	407226	431704	134141	67991	67991	67991	67991	3511919	-405017	-10%
Remaining Cyclic	0	0	0	0	0	0	0	0	0	0	0	0	0		
Tasked Forward Work	0	0	0	0	0	0	0	529221	537233	337581	255004	170687	1829727		
Projected Expenditure	360728	501722	439750	362494	602189	407226	431704	663362	605225	405572	322996	238679	5341645	1424709	36%

FINANCIAL COMMENTARY

The year completed expenditure is \$3,105,812.00. The claim for the month was \$431,704.00(including township works) and consisted of mainly programmed works and maintenance activities.



Asbestos Management Plan

Otematata Lakes Centre, 1 West Road, Otematata

EIAG Reference Number: F11626.2

Date of Issue: Wednesday 13th February 2019



This report may only be reproduced in full



EIAG Reference Number: F11626.2

DISCLAIMER

The Environmental and Industrial Analysis Group (EIAG) have taken every reasonable action to ensure the quality and integrity of this report is true to type.

It is important that this report is kept whole; EIAG does not take responsibility for misinterpretations made due to individual section or appendices of this report being distributed separately. EIAG accepts no liability if this report is not used for its stated purpose.

Asbestos work is not covered by most Professional Indemnity Insurances within New Zealand, and therefore work is undertaken on the understanding that our liability for asbestos work is limited to the value of the invoice. All work is undertaken subject to our General Terms and Conditions of Trade.

Opinions and interpretations expressed herein are outside the scope of the IANZ accreditation.

This management plan is not suitable for training and should not be used as a complete reference for asbestos information.

This report does not substitute an asbestos management or pre demolition survey.

This report does not substitute a detailed site investigation.

This management plan is limited to the information known at the time of its creation



EIAG Reference Number: F11626.2

TABLE OF CONTENTS

DISCLAIMER	2
1.0 DOCUMENT CONTROL	4
2.0 INTRODUCTION	6
3.0 ROLES AND RESPONSIBILITIES	6
4.0 WORK AND VISITOR PROTOCOLS	7
5.0 IDENTIFICATION OF ASBESTOS OR ACM	8
6.0 MATERIAL ASSESSMENT SCORE (MAS)	9
7.0 RISK RECOMMENDATIONS	10
8.0 EMERGENCY PROCEDURES	11
9.0 TRAINING AND COMPETENCY	11
10.0 AIR MONITORING AND CLEARANCE	12
11.0 APPENDIX 1	13
12.0 APPENDIX 2	15



EIAG Reference Number: F11626.2

1.0 DOCUMENT CONTROL

The table below is a record of the document control:

Project:	Full site management survey and Asbestos Management Plan
Date Created:	Wednesday 13 th February 2019
Owner:	Toby Armour, Waitaki District Council
Author:	Stuart Elliott
Document Number:	F11626.2
Document Title:	Asbestos Management Plan Otematata Lakes Centre, 1 West Road, Otematata

REVIEW

Below sets out a timetable for review asbestos records and this asbestos management plan:

Review Due Date	Version	Summary of Review	Action Required	Action By

REVISION HISTORY

The table below is a record of the changes that have been made to this document:

Revision Date	Version	Summary of Changes	Author

APPROVALS / UPDATES

This document required the following approvals prior to commencement of the various stages:

Stage	Name	Position	Approved	Date



EIAG Reference Number: F11626.2

DISTRIBUTION:

This document has been distributed to the following people:

Name	Position	Date of Issue	Version
Toby Armour, Waitaki District Council	Projects and Assets Officer	13/02/2019	V1



EIAG Reference Number: F11626.2

2.0 INTRODUCTION

The purpose of this Asbestos Management Plan is to summarise management procedures for Staff, contractors and visitors to Otematata Lakes Centre premises. This plan sets out the actions to be taken within Otematata Lakes Centre premises, to manage Asbestos and Asbestos Containing Materials (ACMs) in accordance with the Health and Safety at Work (Asbestos) Regulations 2016 and the Waitaki District Council process for Asbestos Management.

3.0 ROLES AND RESPONSIBILITIES

The following persons have responsibilities under this Management Plan:

Name	Title	Role	Responsibilities
Toby Armour	Projects and Assets Officer	Waitaki District Council asset management	To ensure the Hazard and Risk Register is kept up to date and that action plans for isolation, mitigation and elimination are in place in accordance with the Health and Safety regulations
Toby Armour	Deliver Manager (DM)	Project manager	DM is responsible for the overall delivery of the project. To work collaboratively with design team, internal and external stakeholders to ensure the processes are completed in accordance with Waitaki District Council process for Asbestos Management and Health and Safety Regulations
Appointed contractor	Project Manager (PM)	Project Lead	PM is responsible for the delivery of the project, reporting to the Waitaki District Council assigned DM. To work collaboratively with design team, internal and external stakeholders to ensure the processes are completed in accordance with Waitaki District Council process for Asbestos Management and Health and Safety Regulations
Licensed asbestos removalist	Contractor	Site Manager	Responsible for providing the Asbestos Removal Control Plan and final clearance certification to the Delivery Manager
All staff on site	Tenants/ building users		Building tenants with responsibilities for repair or maintenance have a duty to ensure they are not disturbing asbestos in their works. They should refer to the asbestos management survey



EIAG Reference Number: F11626.2

4.0 WORK AND VISITOR PROTOCOLS

Contractors

Everyone attending the site to carry out any works will be required to access and review the asbestos survey and asbestos management plan before undertaking any work.

This will be provided by the person/s responsible for managing asbestos or other relevant member of staff within the site and will form part of site induction process.

Where there are ACMs that are to be worked on or nearby, no work will take place until an appropriate method statement of work is produced and the Permit-to-Work procedures are authorised and implemented.

Emergency Services

Emergency Services personnel attending a site must be given access to the asbestos survey and Asbestos Management plan on arrival.



EIAG Reference Number: F11626.2

5.0 IDENTIFICATION OF ASBESTOS OR ACM

On the Wednesday 23rd January 2019, an Asbestos Management Survey of at Otematata Lakes Centre, 1 West Road, Otematata was undertaken by Environmental and Industrial Analysis Group. Asbestos containing materials identified have been outlined below, alongside their recommended actions. For further details about the identified materials please refer to the Asbestos Management Survey report number F11626.

BONDED ASBESTOS MATERIALS:

Confirmed:

Survey Sample Number	Building Location	Material Location	Material Type	Result	Risk Score	Recommended Action	Timeframe Required
F11626.2.7	External to Ice Machine Room	Soffit	Cement	Chrysotile (White Asbestos) Amosite (Brown Asbestos)	4	Competent person to reinspect on a regular basis	Annual inspection
F11626.2.9	External to Main Building	Roof	Cement	Chrysotile (White Asbestos) Amosite (Brown Asbestos)	5	Competent person to reinspect on a regular basis	Annual Inspection
F11626.2.10	External to Main Building	Cladding	Cement	Chrysotile (White Asbestos) Amosite (Brown Asbestos)	5	Competent person to reinspect on a regular basis	Annual Inspection
F11626.2.11	External to "Electrix" workshop and Garages	Soffits	Cement	Chrysotile (White Asbestos)	5	Competent person to reinspect on a regular basis	Annual Inspection

Presumed:

Survey Sample Number	Building Location	Material Location	Material Type	Result	Risk Score	Recommended Action	Timeframe Required
P1	"Electrix" Office	Kitchen/ Main Office	Electrical Backing Board	<i>Presumed to contain Asbestos</i>	5	Competent person to reinspect on a regular basis	Annual Inspection



EIAG Reference Number: F11626.2

6.0 MATERIAL ASSESSMENT SCORE (MAS)

Where asbestos containing material is identified it should undergo a material assessment by a competent person.

- As defined by the HSE's Material Assessment Algorithm in the HSG 264 (2012);

Management surveys require that all ACM or suspected ACM be assessed for risk associated with that particular material. The assessment concentrates solely on the likelihood of fibre release from asbestos based materials. To arrive at a material risk score the following four main parameters have been considered in order to determine the amount of fibre release from an ACM when subject to disturbance:

- Product type
- Condition (Extent of damage or deterioration)
- Surface treatment
- Asbestos type

The Material Assessment Algorithm is calculated by adding the 4 'scores' from 4 of the parameters identified; product type, condition, surface treatment, and asbestos type. The total is known as the Material Assessment Score. The total is further interpreted to give a potential to release fibres as follows;

10 or above; have a high potential to release fibres

7-9; Medium potential

5-6; Low potential

4 or below; Very low potential

Variable:	Score:	Example:
Product Type:	Score 1: Low Risk	Asbestos reinforced composites (plastics, resins, mastics, roofing felts, vinyl floor tiles, semi-rigid paints or decorative finishes, asbestos cement etc.)
	Score 2: Medium Risk	Asbestos insulating board, mill boards, other low-density insulation boards, asbestos textiles, gaskets, ropes and woven textiles, asbestos paper and felt
	Score 3: High Risk	Thermal insulation (e.g. pipe and boiler lagging), sprayed asbestos, loose asbestos, asbestos mattresses and packing
Condition of Material:	Score 0: Very Low Risk	Good condition: no visible damage
	Score 1: Low Risk	Low damage: a few scratches or surface marks; broken edges on boards, tiles, etc.
	Score 2: Medium Risk	Medium damage: significant breakage of materials or several small areas where material has been damaged revealing loose asbestos fibres
	Score 3: High Risk	High damage or delamination of materials, sprays and thermal insulation, visible asbestos debris
Surface Treatment:	Score 0: Very Low Risk	Composite materials containing asbestos: reinforced plastics, resins, vinyl tiles
	Score 1: Low Risk	Enclosed sprays and lagging, AIB (with exposed face painted or encapsulated), asbestos cement sheets etc.
	Score 2: Medium Risk	Unsealed AIB, or encapsulated lagging and sprays



EIAG Reference Number: F11626.2

Variable:	Score:	Example:
	Score 3: High Risk	Unsealed lagging and sprays
Asbestos Type:	Score 1: Low Risk	Chrysolite
	Score 2: Medium Risk	Amphibole asbestos, excluding Crocidolite
	Score 3: High Risk	Crocidolite

7.0 RISK RECOMMENDATIONS

10 or above; Have a high potential to release fibres:

Risk scores within this category are likely to warrant urgent consideration, as materials with such a high rating indicate that persons may be currently being exposed to some level of asbestos fibre contamination. This exposure will vary according to local conditions, for example, the intensity of use of a heating system or the nature of airflow and movement around a damaged ceiling. It may be possible to clarify the exposure level by use of atmospheric fibre counts. However, the concentrations involved are likely to be low in comparison with occupational exposure limits. Due to potential exposure, areas or situations that fall into this category should be regarded as a matter for concern and access should be restricted. The action date for this band is likely to be immediate.

7-9; Medium potential

Risk scores within this category are likely to warrant urgent consideration, in that any slight deterioration in one of a number of contributory factors will result in an unacceptable level of risk. It is therefore necessary for the asbestos to be remediated on a programmed basis but within a specified timescale. The action date for this band is likely to be 3 months.

5-6; Low potential & 4 or below; Very Low potential

Risk scores within these low priority categories either do not normally pose an imminent risk and the likelihood of exposure is considered to be low under existing conditions. The materials can normally remain in-situ provided they are labelled as asbestos, encapsulated or sealed (where recommended) and inspected regularly by a competent person. The results of all re-inspections should be recorded. The action date for this band is likely to be 6-12 months.

0; No potential

In this situation no score is reported as no asbestos was detected in sampled or suspect materials - no further action is considered necessary.



EIAG Reference Number: F11626.2

8.0 EMERGENCY PROCEDURES

Where asbestos containing materials (ACMs) have been damaged, or damaged materials / suspected deterioration is identified during inspection processes, the Delivery Manager will instigate the emergency procedure below:

- Secure the area affected ensuring no access is permitted (signage should be displayed, and barriers erected where appropriate);
- Consider the need for further inspection, air monitoring, and arrangement and management of any associated remedial works required;
- Maintain controlled access to the area until such time as formal clearance has been confirmed; and
- Maintain good communication with staff and other relevant parties (including neighbours and others who may be in the immediate vicinity), providing updates as necessary to ensure the access arrangements are not breached.

9.0 TRAINING AND COMPETENCY

For workers carrying out work involving asbestos, include information about:

- Training that has been and will be provided to workers;
- Roles and responsibilities of the workers carrying out work involving asbestos; and
- Any health monitoring that has been or will be undertaken

Workers / Contractors

- Undertake maintenance works in accordance with Work Safe New Zealand's Approved Code of Practice for the Management and Removal of Asbestos April 2016 and Health and Safety at Work (Asbestos) Regulations 2016
- Comply with procedures outlined in this Management Plan
- Report incidents relating to ACM to the PCBU immediately
- Report potential errors or omissions in the current Asbestos Register to the PCBU immediately

Contract Asbestos Removalist (A or B Class Licenced)

- Undertake asbestos removal works and asbestos disposal in accordance with Work Safe New Zealand's Approved Code of Practice for the Management and Removal of Asbestos April 2016 and Health and Safety at Work (Asbestos) Regulations 2016
- Comply with procedures outlined in this Management Plan
- Provide documentation of all procedures to be performed to the PCBU
- Report incidents relating to ACM to the PCBU



EIAG Reference Number: F11626.2


10.0 AIR MONITORING AND CLEARANCE


All air monitoring results and clearance certificates should be appended to this Asbestos Management Plan.



EIAG Reference Number: F11626.2


11.0 APPENDIX 1: SURVEY PHOTOS


Survey Date:	Lead Surveyor:	Building:	Floor:	Room Name:	Item Location:
23/1/19	Stuart Elliott	Ice Machine Building	Ground Floor	External	Soffit to perimeter
			Sample Number:	Material Type:	Quantity / Unit:
			007	Cement	16m ²
			Surface Treatment:	Condition:	Accessibility:
			Sealed	Very Good	Medium
			Results:		
			Chrysotile (White Asbestos) Amosite (Brown Asbestos)		
			Risk Score:		
4					
Recommended Action:			Competent person to reinspect on a regular basis		


Survey Date:	Lead Surveyor:	Building:	Floor:	Room Name:	Item Location:
23/1/19	Stuart Elliott	Main Building	Roof	External	Corrugated cement roof
			Sample Number:	Material Type:	Quantity / Unit:
			009	Cement	1400m ²
			Surface Treatment:	Condition:	Accessibility:
			Semi Bonded	Fair	Difficult
			Results:		
			Chrysotile (White Asbestos) Amosite (Brown Asbestos)		
			Risk Score:		
5					
Recommended Action:			Competent person to reinspect on a regular basis		



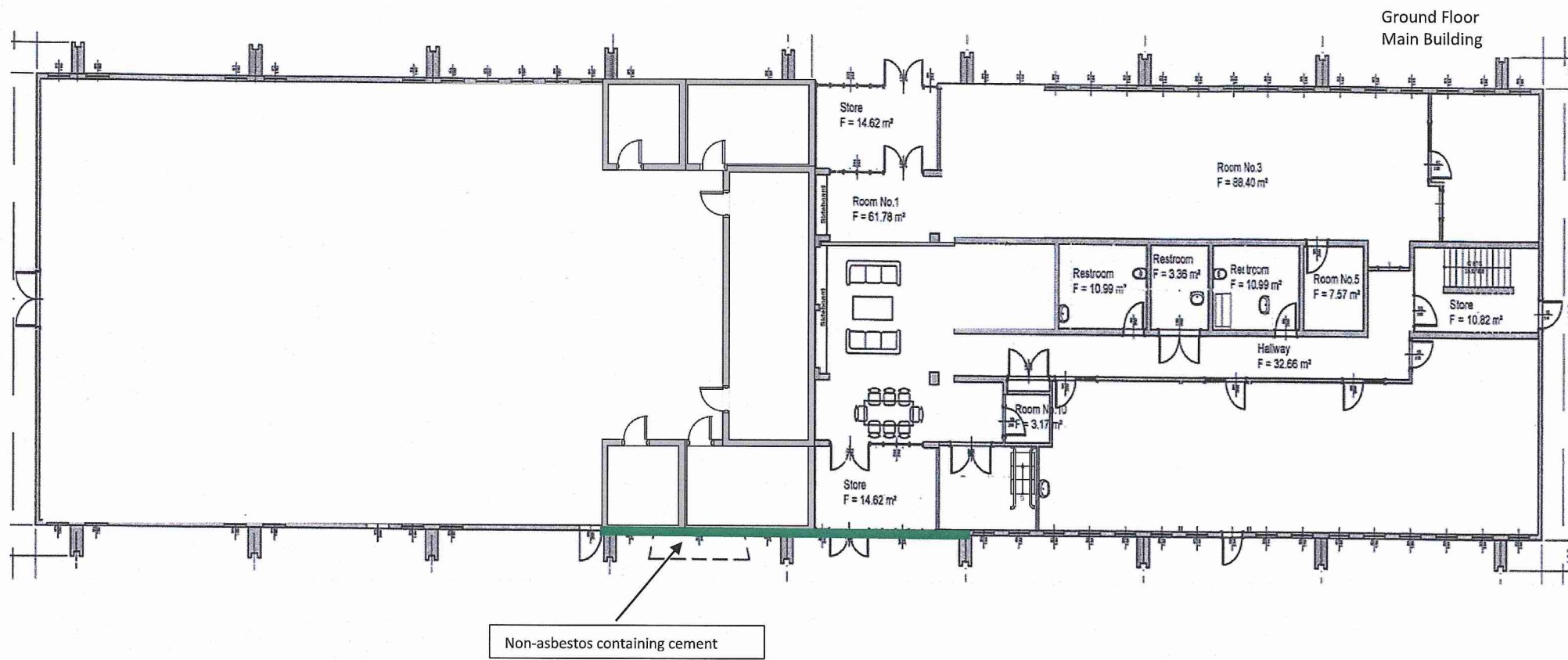
EIAG Reference Number: F11626.2

Survey Date:	Lead Surveyor:	Building:	Floor:	Room Name:	Item Location:
23/1/19	Stuart Elliott	Main Building	All Floors	External	Cladding, gable ends and soffits
			Sample Number:	Material Type:	Quantity / Unit:
			010	Cement	640m ²
			Surface Treatment:	Condition:	Accessibility:
			Semi Bonded	fair	Easy
			Results:		
			Chrysotile (White Asbestos) Amosite (Brown Asbestos)		
			Risk Score:		
5					
Recommended Action:			Competent person to reinspect on a regular basis		

Survey Date:	Lead Surveyor:	Building:	Floor:	Room Name:	Item Location:
23/1/19	Stuart Elliott	Electrix Office	Ground Floor	Kitchen/Main Office	Electrical backing board
			Sample Number:	Material Type:	Quantity / Unit:
			P1	Cement	<1m ²
			Surface Treatment:	Condition:	Accessibility:
			Sealed	Low damage	Easy
			Results:		
			Presumed Asbestos		
			Risk Score:		
5					
Recommended Action:			Competent person to reinspect on a regular basis		

Survey Date:	Lead Surveyor:	Building:	Floor:	Room Name:	Item Location:
23/1/19	Stuart Elliott	Electrix Workshop and Garages	Ground Floor	External	Soffit to perimeter
			Sample Number:	Material Type:	Quantity / Unit:
			S011	Cement	60m ²
			Surface Treatment:	Condition:	Accessibility:
			Sealed	Good	Medium
			Results:		
			Chrysotile (White Asbestos)		
			Risk Score:		
5					
Recommended Action:			Competent person to reinspect on a regular basis		

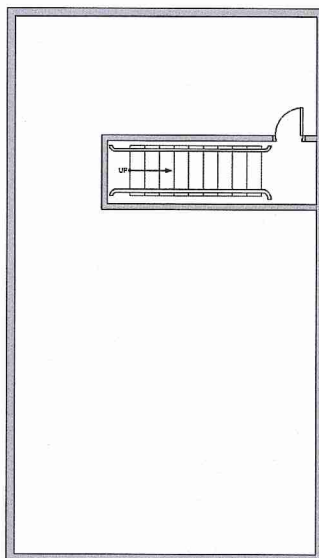
12.0 APPENDIX 2: SITE PLANS – LOCATION OF KNOWN AND PRESUMED ASBESTOS



Note: plans not to scale

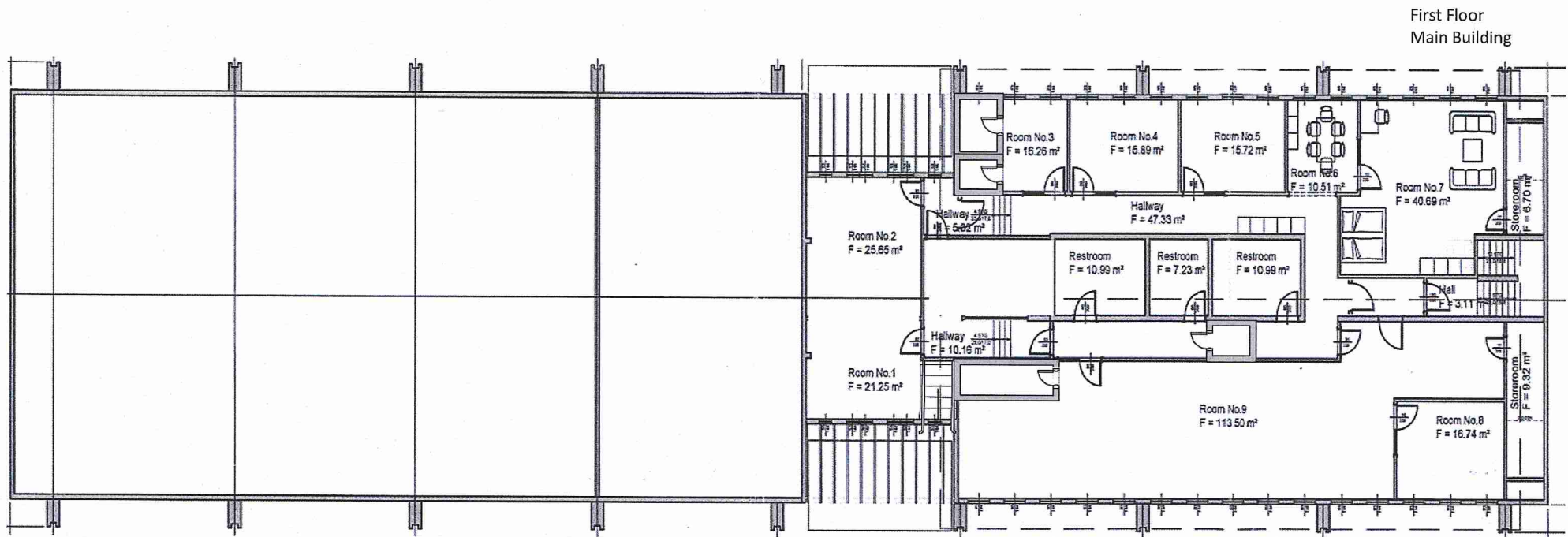
EIAG Reference Number: F11626.2

Mezzanine level
Gymnasium





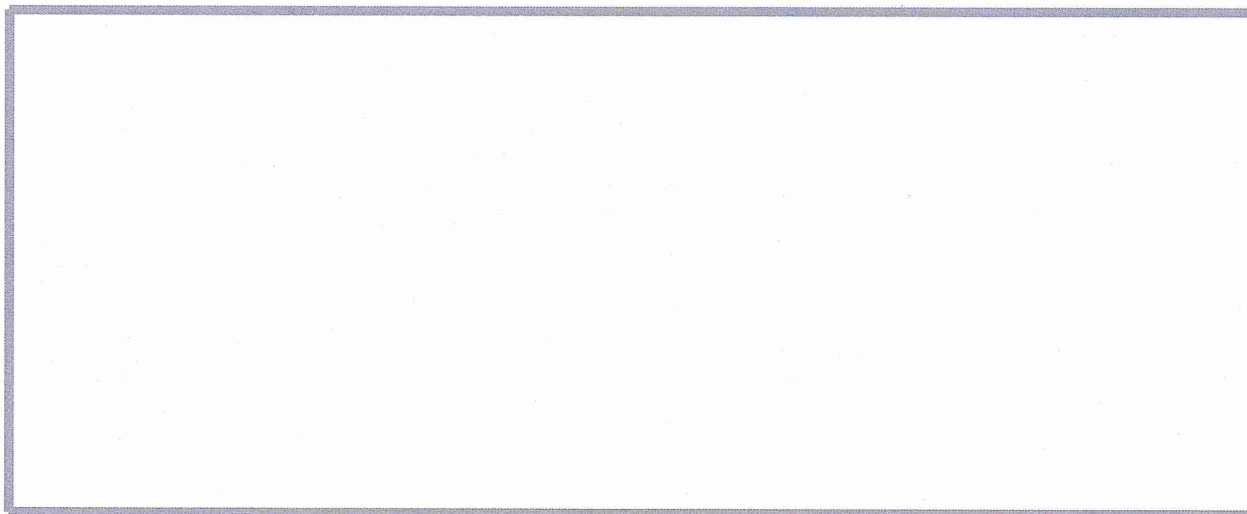
EIAG Reference Number: F11626.2





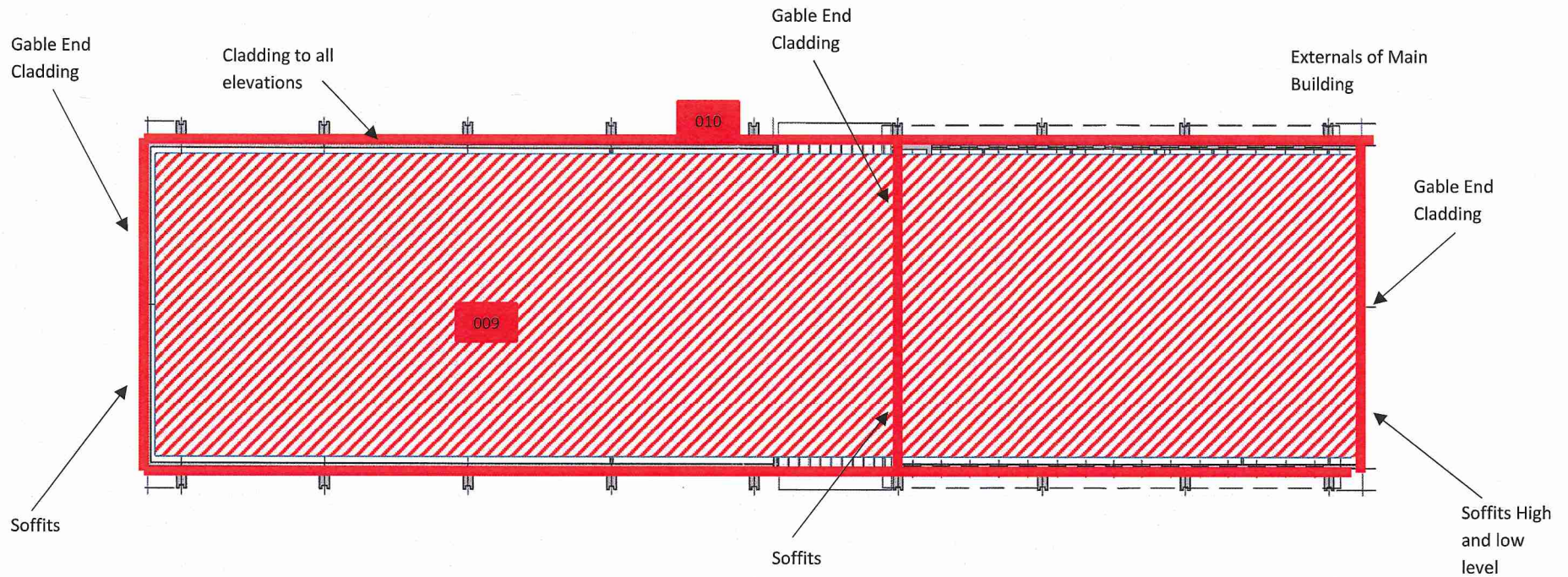
EIAG Reference Number: F11626.2

Roof Space over
First Floor Area



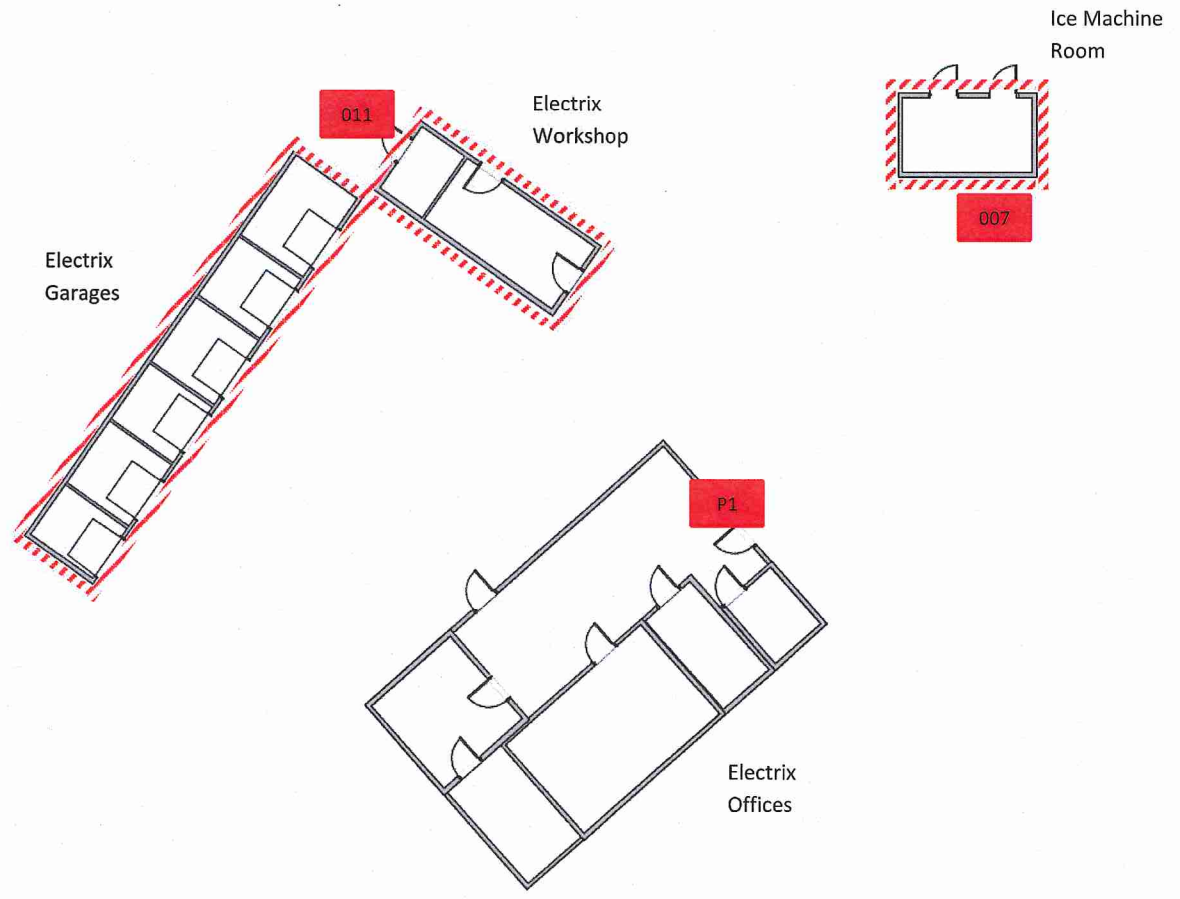


EIAG Reference Number: F11626.2





EIAG Reference Number: F11626.2



Ahuriri Community Board Memorandum

From Building Services Manager

Date 11 March 2019

Building Consents Issued in Ahuriri Ward during December 2018 and January 2019

Recommendation

That the Ahuriri Community Board receives the information.

Summary and Purpose

To provide the Board members with a list of building consents issued in Ahuriri Ward for the months of December 2018 and January 2019.

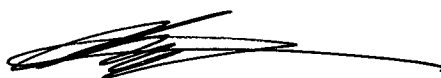
December 2018

Project Address	Project Description	Value of Work
Rata Drive, Otematata	One-bedroom cottage and connect to services	\$30,000
Otematata-Kurow Road, Otematata	Construction of 10 Accommodation units	\$1,060,000
Grants Road, Otiake	Dwelling extension	\$9,000
Freyberg Avenue, Kurow	Garage/Sleep out	\$60,000
Rata Drive, Otematata	Dwelling extension to create new ensuite	\$33,000
Rata Drive, Otematata	Install toilet in laundry	\$2,500

January 2019

Project Address	Project Description	Value of Work
Kurow-Duntroon Road, Kurow	Foundations for relocated dwelling Part 1 of 2	\$48,500
Lake Ohau Road, Lake Ohau	Implement Shed	\$22,000
Kurow-Duntroon Road, Duntroon	Stock underpass	\$185,000
Omarama-Otematata Road, Omarama	Dwelling alterations	\$100,000
Waitaki Drive, Otematata	Mitek pole shed	\$20,000
Cirrus Place, Omarama	Versatile Garage	\$19,656
Waitaki Drive, Otematata	Pre-fabricated public toilet block	\$140,000
Omarama Avenue, Omarama	Install second-hand wood burner	\$5,000

Roger Cook
Building Services Manager



Lichelle Guyan
Heritage, Environment and Regulatory Group Manager

Ahuriri Community Board Memorandum

From Accounting Manager

Date 11 March 2019

Ahuriri Community Board Financial Update – March 2019

Recommendations

That the Ahuriri Community Board:

1. receives and notes the schedule detailing balances of separate rate accounts within the Ahuriri ward; and
2. receives and notes the report detailing movements and the balance of funds available for distribution to community projects within the Board's ward.

Background

Separate Rate Accounts

These are maintained where Council levies a targeted rate for specific purposes, such as water and sewer systems, township amenities (including stormwater systems if applicable), community halls and Ward Services generally (including the operations of the Community Board itself, parks and reserves, etc).

Several targeted rates relate directly to communities within the Community Board's oversight, so it is appropriate that the Board is kept informed of their status. This information is updated quarterly, at 30 September, 31 December, 31 March and 30 June in each financial year. The information attached is current at 31 December 2018.

Community Funding

The annual budget for the Community Board includes amounts intended to enable it to provide a degree of additional financial support within its local community.

- **Discretionary Fund**
The Community Board has an annual budget to fund small community projects. As this budget is funded directly from rates, any balance remaining unspent at year end may be carried forward until spent. The current year's expenditure is detailed fully on the report.
- **Community Grants**
The Community Board has an annual budget allocation for "Community Grants", which includes \$5,000 "tagged" for the Waitaki Valley Heritage Society, and in the 2018/19 financial year a further sum for general community groups. As with the Discretionary Fund, any unspent balances can be carried forward until spent.

Conclusion

Any questions related to the information provided in these reports should be directed to Council's Financial Services unit via the Board's Chair.



Ian Wells
Accounting Manager

Paul Hope
Finance and Corporate Development Group Manager

Attachments

- Appendix (a) Separate Rate Accounts at 31 December 2018
Appendix (b) Funds Available for Distribution at 22 February 2019

Appendix (a) – Separate Rate Accounts at 31 December 2018

Ahuriri Community Board

Separate Rate Accounts 1 July 2018 - 31 December 2018

	Rate Account		Depreciation Reserve		Internal Loans	
	Balance 01-Jul-18	Balance 31-Dec-18	Balance 01-Jul-18	Balance 31-Dec-18	Balance 01-Jul-18	Balance 31-Dec-18
Ward Services						
Ahuriri Ward Services	430,508	416,965	214,525	241,237	(69,107)	(60,692)
Specific projects to fund						
Ward discretionary fund		20,000				
Ahuriri reserve improvements		14,000				
Discretionary fund		8,528				
Community grants		34,500				
Total committed		77,028				
Township Amenity						
Kurow	62,034	70,741	3,538	3,746	-	-
Lake Ohau	26,369	27,811	2,964	3,105	-	-
Omarama	69,620	75,155	9,447	10,142	-	-
Otematata	103,958	110,559	290,440	299,539	(67,401)	(64,383)
Hall						
Kurow	21,931	24,651	-	-	-	-
Omarama	9,784	6,720	-	-	(15,950)	(14,693)
Otekaieke	4,942	5,446	-	-	-	-
Otematata	2,375	3,213	-	-	-	-
Water						
Kurow	(88,814)	(135,898)	151,809	165,580	(32,419)	(31,436)
Lake Ohau	53,215	49,184	137,636	142,505	-	-
Omarama	415,798	404,847	221,946	127,774	-	-
Omarama upgrade loan	-	6,307	-	-	(31,298)	(29,412)
Otekaieke	(3,582)	(7,858)	33,768	28,002	-	-
Otematata	101,757	70,316	(341,363)	(333,883)	(338,160)	(324,810)
Sewerage						
Kurow	82,906	73,088	347,551	371,040	-	-
Lake Ohau	29,129	27,673	162,579	174,681	-	-
Omarama	89,041	70,516	402,334	430,082	-	-
Otematata	109,952	83,738	644,799	651,290	-	-

Appendix (b) – Funds available for distribution at 22 February 2019

This report has been revised to correct errors in the original version

Ahuriri Community Board

Funds available for community purposes

	Balance 01-Jul-18	Annual Rates	Operating Expenditure	Available 22-Feb-19
Community Grants				
Kurow Museum (specific)	-	5,000.00	5,000.00	-
			Waitaki Valley Community Society	5,000.00
Other	29,500.00	5,000.00	-	34,500.00
Discretionary Fund				
	7,210.00	5,000.00	3,000.00	9,210.00
			Waitaki Valley Community Society	3,000.00
Total available	<u>36,710.00</u>	<u>15,000.00</u>	<u>8,000.00</u>	<u>43,710.00</u>

Ahuriri Community Board Memorandum

From Accounting Manager

Date 11 March 2019

Ahuriri Community Board – Use of Community Funds

Recommendations

That the Ahuriri Community Board receives and notes the information outlined in this report.

Background

Members of the Community Board have commented on a lack of clarity about the purposes of various funds available to the Board, and the means by which these funds may be accessed. This memorandum provides further clarification related to these important considerations.

The Community Board has control of two funding sources available for community purposes. These are:

- **Community Grants**
The Community Board is allocated an annual budget of \$10,000 for community grants. Of this, \$5,000 is routinely tagged for the Waitaki Valley Community Society to support the museum at Kurow, while the balance is available for distribution by the Board on receipt of funding applications from local groups and organisations. Such applications may be approved by the Board at a meeting, after considering the case put forward in support of the applications.
- **Discretionary Funds**
The Community Board is also allocated an annual budget of \$5,000 to enable it to fund other community events and initiatives. Payments from this budget may be used to meet expenses incurred by community groups and organisations in holding events or undertaking projects that, in the Board's opinion, have a positive impact on the community.

The fact that the Waitaki Valley Community Society has an element of funding tagged as part of the annual budget does not necessarily commit the Board to spend those funds for that purpose, or to spend only that amount of funds for that purpose. It is up to the Board how these funds are allocated, or if in fact they are allocated at all during any particular financial year. Unspent funds from both the Community Grants and Discretionary Fund budgets are able to be carried forward to subsequent years until spent, and the Board can make decisions regarding this expenditure without further recourse to Council for approval.

At 31 December 2018, the Board has unspent budgeted funds totaling \$43,028, being \$34,500 of Community Grants budget, and \$8,528 of Discretionary Fund budget. These balances include unspent budgets brought forward from 2018, and are after approved grants amounting to \$8,000 were made to the Waitaki Valley Community Society.

Examples of treatment of Community Funding

The Community Board has been approached for funding assistance by the Otematata Wetlands Group. Provided the Board is satisfied that the funding requested will provide a positive impact on the operations of the organisation to be funded, and on the wider community residing in the Ahuriri ward, this would probably be treated as a Community Grant.

In 2018, the Board paid for repairs to the pontoon on behalf of the Otematata Residents' Association. This expenditure, paid directly to the service provider, was treated as a Discretionary Fund expense. It could equally have been paid to the Association directly for them to make the required payment.

Conclusion

Any questions related to the treatment of grants and other payments to be made by the Board should be directed to Council's Financial Services unit via the Board's Chair.



Ian Wells
Accounting Manager

Paul Hope
Finance and Corporate Development Group Manager

Ahuriri Community Board Report

From Board Secretary (on behalf of Chair)

Date 11 March 2019

Ahuriri Community Board Discretionary Funding Request – Otematata Residents' Association Incorporated (ORAI)

Recommendation

That the Ahuriri Community Board considers the attached request from the Otematata Residents' Association Incorporated for \$5,000 or any financial contribution to help the Association complete the fundraising for a planned purchase of a tractor for the use of volunteers who run the Otematata wetlands, to be payable from the Ahuriri Community Board Discretionary Fund.

Purpose

The purpose of this report is to provide, as an attachment, a correspondence item addressed to the Ahuriri Community Board that requires approval to spend discretionary funds.

Funding Request Correspondence

An email dated 20 February 2019 from Mr Steve Dalley, Chairman of the Otematata Residents' Association Incorporated, has been received formally requesting discretionary funding from the Ahuriri Community Board in the amount of \$5,000 or any financial contribution to assist with the completion of fundraising for a tractor for use by volunteers who run the Otematata Wetlands. It is attached to this agenda report, for the Board's consideration.



Ainslee Hooper
Ahuriri Community Board Secretary
on behalf of the Chairperson

Attachment – email from Steve Dalley, Chairman ORAI (20 February 2019)

Attachment – Funding Request from Otematata Residents' Association Incorporated

From: Steve Dalley <steve@sunsettourism.co.nz>

Sent: Wednesday, 20 February 2019 9:36 AM

To: Ainslee Hooper <ahopper@waitaki.govt.nz>

Subject: ORAI Tractor fund raising

Good Morning Ainslie, On behalf of the ORAI I would like to thank the Ahuriri Community Board for listening to our request for funding assistance at their last meeting, for the planned tractor purchase, to be used to assist the volunteers that run the Otematata Wetlands. We would like to formally make a request for a \$5000 or any financial contribution to help us complete the fundraising, currently we have raised \$6500 from fund raising events and donations and received a grant from the Southern Community Trust of \$5000, towards the \$37500 purchase cost. We have been very fortunate to have the use of a tractor this summer thanks to the generosity from Johnson Gluyas and it has really proved its worth especially with grass control to reduce fire risk and its lifting ability to clear trees after wind damage. Thank you for looking at our request.

Regards Steve Dalley
Chairman ORAI
021768719

Ahuriri Community Board Memorandum

From Governance and Policy Advisor

Date 11 March 2019

Ahuriri Community Board Chair's and Members' Reports

Recommendation

That the Ahuri Community Board receives the Community Board Chair's and Members' reports.

- Ahuriri Community Board Chair's Report (verbal report at meeting)
- Ahuriri Community Board Members' Reports (verbal reports at meeting)



Ainslee Hooper
Governance and Policy Advisor

Ahuriri Community Board Report

From Governance and Policy Advisor

Date 4 March 2019

Ahuriri Community Board Workshops 2019 – Forward Planning Schedule

Recommendation

That the Ahuriri Community Board receives the information and confirms where possible dates and timeframes, topics, and venues for its workshops during 2019.

Purpose

The purpose of this information is to provide the Ahuriri Community Board with the proposed schedule of workshops for 2019, and to seek the Board's confirmation of workshops details to enable officers to prepare workshop papers and their workshop attendance at the relevant times.

Summary

At the Joint Community Boards' Workshop on Monday 4 February 2019, there was discussion about the proposed workshop sessions that would be held by each Community Board on the alternate months between their scheduled formal meetings. It was agreed that the same pattern of dates would be used for these workshops as has been used for the meetings – that is, the Waihemo workshops would be held on the first Monday of the month, and the Ahuriri workshops on the second Monday of the same month.

Taking account of the aforementioned discussions, an initial outline of the Schedule of Workshops for the Ahuriri Community Board during 2019 is provided below (refer next page). Some date and time details have been highlighted (in yellow) because they differ from the schedule pattern and therefore require Board confirmation. At the time of writing, the first workshop on 8 April has been allocated completely to the 10 Year Community Plan, unless the Board decides to extend the timeframe to allow other topic/s to be discussed there.

To assist officers with planning and information for report-writing, it would be helpful if Board members could provide their suggestions for workshop topics and timings. That information will then be 'stored' in the final row of the table for ease of reference.

It has been agreed with the Board Chair that this paper will become a permanent agenda item for each Board meeting. It will provide Board members with the opportunity to discuss and agree on workshop topics, dates, times, and venues for inclusion in the relevant row of the table. It will also enable action managers/officers to propose their workshop requirements as part of the agenda production process, for confirmation by the Board at the meeting. In this way, the document will become a "rolling" schedule, where items are proposed and agreed from workshop to meeting.



Ainslee Hooper
Governance and Policy Advisor

Attachment: Ahuriri Community Board Workshops 2019 – Forward Planning Schedule

Ahuriri Community Board Workshops 2019

Forward Planning Schedule

Date/Time/Venue	Workshop Topic/s and time required	Action Manager
Monday 8 April 2019 3.15pm – 5.00pm Lakes Centre, Otematata	1. 10 Year Community Plan (1.5 hours) FULL (unless workshop timeframe extended by Board)	Mike Searle
Monday 10 June 2019 3.15pm Kurow Memorial Hall, Kurow		
Monday 12 August 2019 3.15pm Kurow Memorial Hall, Kurow		
Monday 14 October 2019 3.15pm Venue TBC		
Monday 16 December + 2.15pm – 3.15pm Venue TBC		

Key: + date or times vary from usual scheduling pattern (eg due to a public holiday or a variation in the meeting schedule for the final meeting of the year)

Potential Ahuriri Community Board Workshops – to be discussed and confirmed for scheduling into the table above at a formal Board meeting following receipt of the proposal

Proposed Day / Time / Venue	Proposed Workshop Topics	Proposed by Board Chair / Officers

Ahuriri Community Board Memorandum

From Governance and Policy Advisor

Date 11 March 2019

Information Report to Community Boards – March 2019

Recommendation

That the Ahuriri Community Board receives and notes the information.

Summary

The following reports present information prepared by the Mayor and Chief Executive, and the Finance and Corporate Development Group Manager:

- Mayor's Report and Chief Executive's Report to the 19 February 2019 Council Meeting
- Health and Safety Update to the Finance, Audit and Risk Committee Meeting, 19 February 2019.

Purpose

The purpose of this information is to bring Community Boards up to speed with matters considered by Council over the preceding period.

Community Board Chairs and members may have already received this information.



Ainslee Hooper
Governance and Policy Advisor

Waitaki District Council Memorandum

From Mayor Gary Kircher

Date 19 February 2019

Mayor's Report

Recommendation

That Council receives and notes the information.

Purpose

The following comments are provided to bring Councillors and the public up-to-date with a number of issues and happenings that have arisen since the last Council meeting on 4 December 2018.

Oamaru Hospital

As one of our Council Controlled Organisations, we have a higher-than-usual interest in our local hospital. In recent times, we have met with the board and management where they have shared their vision for a better hospital offering more services, safely and efficiently.

At the moment, there is a lot of angst, and even anger in the community as the board carries out what they see is necessary to get them into that position. This is due to the extensive restructure proposal that the hospital management has come up with and put to staff. Understandably, it is an upsetting time for staff and by extension, the community. The health system is a complicated beast and this restructure proposal reflects that. It is difficult to understand the workings of the hospital with its many departments, its 24-hour operation, the wide range of roles within the hospital, and the qualifications and abilities required to carry out the varied tasks.

Unfortunately, the Council is getting drawn into the debate as we are both the owners (on behalf of the community) and the elected leaders of the community. My vision for the hospital is simple – To provide the best possible health services for the people of Waitaki. It is why we own the hospital, it is why we monitor its performance and spend the time on it that we do, and it is why we have been very involved in the development of the Observatory Retirement Village. Like many in our community, I will fight for the future of the hospital!

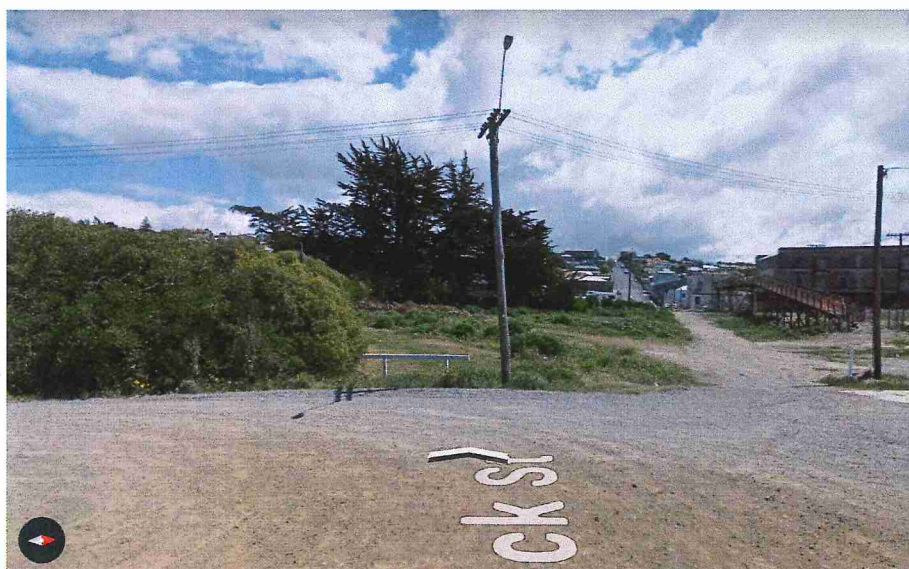
However... the angst at the moment is because our community does not know what the vision of the board is. It has not been communicated to the wider public, and actions are being taken which seem to be in opposition to achieving better, safer services for the hospital. More has to be done to convey the vision, and to tie in actions being taken to how they will help achieve it. I am doing what I can to help, but when the Council has appointed a board to get on with delivering the service, we are limited in what we can do. We will continue to monitor the situation and do what we can to help the board provide a better service for our community than what we have.



Oamaru Harbour and Heritage Quarter Strategy – Update

Having gone through a very successful initial engagement process, we are now faced with some hard decisions to make on how we now mould all of that information into a draft plan to go out to the public for consultation and feedback. As I have told our community, it is important for them to have a say in the final document. The question is – to what level of detail do we go to in the masterplan? – because essentially this is a case of having to decide how long the piece of proverbial string is.

At today's Council meeting, we have a number of options to consider around that level of detail, and the professional services required to get it. I have to admit that it was a surprise to find out that this was not included in our original project, but the cost of getting a good job is the cost, and we need to complete this job. I look forward to going out to the public with a comprehensive plan which has good guidelines, good protections, and which will help inform us and the next Council when decisions have to be made. It will of course require updating from time to time, but it should become the guiding document for the next twenty years or more.



A reminder of how it used to be...

Our parks contract

In my last Oamaru Mail column, I was critical of how poor a number of our parks and gardens were looking. After more than two years of defending our decision to change contractor, it was another growth period where our contractor just could not keep up. I was frustrated, our staff were frustrated, the public was frustrated; it reflected poorly on Council and enough was enough. My comments were aimed at the contractor's management, as I acknowledged the good people they have on the ground

here in Waitaki, and the good people we have working for us in our Parks and Recreation department. Unfortunately, it did not come across that way to everyone and I apologise to those who felt that way.

There are some great things happening – North Otago Cricket tells me that its grounds have never been better in the past ten years, and I have been told that N.O. Tennis is also very happy with how its courts have been maintained.

The further good news is that there has now been some action at the contractor's head office and I had a meeting with their national manager for open spaces contracts. He acknowledged some of the shortcomings and apologised for the situation getting to where it did. We talked about how we can avoid this situation arising again and how we can work together more closely to manage the challenges of high-growth periods. I came away from the meeting feeling more confident that this can be sorted, that we get what was agreed in the contract, and that our public get the level of amenities they are paying for.

I want to thank Erik van der Spek and his team for their good work which includes many parks, reserves, public toilets, sports grounds, rubbish bins and more across Waitaki. It is a huge job, and it is very appreciated by many.

Tuia Programme

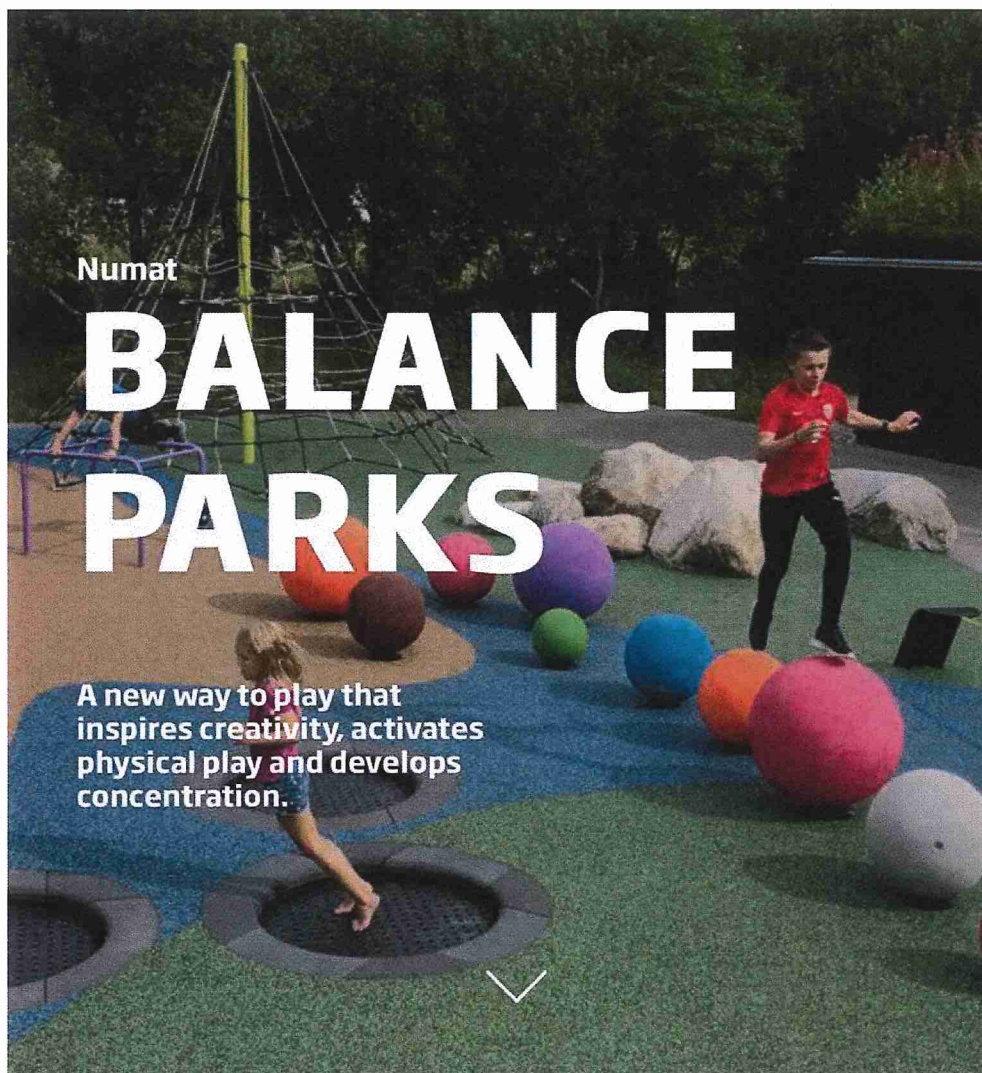
The Tuia Programme is being run under the umbrella of the Mayors' Taskforce for Jobs. It is a leadership mentoring programme targeted at young Maori and has been running for the past several years. I have decided to participate this year, because of the value that other Mayors are telling me they get out of it. Although it is about the Mayor mentoring the young person, it is in fact a two-way exchange with many Mayors saying they get as much out of it as they put in.

In addition to the mentoring, there are several wananga (leadership training sessions) that the rangatahi (young person) goes to, getting to meet all of the other participants and learning how to become better leaders in their communities.

To select a local rangatahi, I asked a couple of local contacts for potential applicants, and was pleased to get a list of around a dozen names. That was then whittled down, and I met with three young people. All showed good promise and it was actually a much more difficult decision than I had expected. In the end, Irihapeta Parker-Davies was chosen and she was pleased to accept. Iri, as she is known, was head girl at Waitaki Girls' High a few years ago and is employed locally as a dental assistant. She is of Ngai Tahu descent and regularly attends Te Runanga O Moeraki meetings. I look forward to introducing Iri to Councillors soon.

Thanks Numat!

Although you all know about the new balance park play area at the Steampunk Playground, I want to again thank Numat for their generous donation to our community. This innovative, local company has made a name for itself through its excellent products, originally in the farming industry, but more recently with its brightly coloured safety matting for playgrounds. The balance park concept is an imported one and it promises to be an excellent addition to their range. It is a lot of fun, it is challenging, and as we have seen with our example, it is very versatile. Numat has been able to come up with more muted colours to suit the Steampunk Playground and the new area is being well used and enjoyed by young and old! Just as our community relies on many wonderful volunteers to help make it great, we also are lucky to have some very generous companies that add value to what we have.



Waitangi Day

In recent years, Waitangi Day in the southern region has been celebrated by Ngai Tahu in one location, with the venue moving to a different location each year. This year it was the turn of Queenstown to host the event, the first time there, and the first time it was held away from the coast. As a sign of the significance of celebrating the day as a region, the Mayors of Southland and Otago have agreed to take part whenever possible, and whilst it takes us away from our own districts on the day, it is a great sign of solidarity for the south.

The weather was excellent in Queenstown, the scenery from the rugby ground venue was spectacular, and given that we walked to the ground, the traffic was tolerable. We were welcomed onto the ground in the traditional way, and the welcome and speeches were made. The Crown was represented by MPs from Labour, National, and New Zealand First, and Mayors and regional Chairs were almost all there.

The entertainment was excellent, as was the kai. One of the good opportunities of these events is of course the chance to cement the partnership we have with Maori, and our presence was appreciated. I managed to have a number of good discussions, including with Mark Patterson who represented New Zealand First. As the party which essentially is responsible for the Provincial Growth Fund, it was a valuable opportunity to discuss that fund and to invite Mark to Waitaki to show him some of the great projects we have on the go, or in the pipeline. I am looking forward to hosting him here soon.

The day itself went off really well and it was a true celebration of the partnership we enjoy with Ngai Tahu. It certainly is a very good contrast to the political activism which features in some other parts of the country.



The welcome and some of the entertainment, including a very good speech by David Higgins from Te Runanga O Moeraki

Meetings Attended:

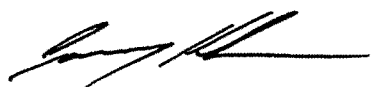
26 November	Mayor and CEO catch-up
26 November	Meeting with Directorship candidate
26 November	St Kevin's College Assembly Presentation – Harbour Area Engagement
26 November	Interview 45 South TV
26 November	Citizenship Ceremony
26 November	Community Meeting, re Duntroon Fire Unit
27 November	Draft Agenda Meeting
27 November	Business Visit to Kuriheka
27 November	Councillors' Meeting with Tourism Waitaki Board
27 November	Annual Plan update Workshop
27 November	Councillor briefing
28 November	Meeting with April Dickson re potential exhibition
28 November	Meeting re Hospital Issues
28 November	Corporate Planning Meeting
28 November	Observatory Retirement Village Presentation – Harbour Area Engagement
28 November	Meeting with Mark Julius – Oamaru Mail
28 November	Meeting and Site Visit with Mr and Mrs Lough, Grove Avenue
28 November	Opening of the new Oamaru PlaceMakers Store
29 November	Meeting with Gerard Quinn, EDM
29 November	Phoenix Mill Water Wheel Meeting
29 November	Meeting with Thelma Bear and others – Hospital concerns
29 November	Meeting with Ken McKeown re harbour matters
29 November	Meeting with Heather Bauchop re heritage matters
29 November	Lennox Sharp's Retirement – East Otago High School
29 November	Meeting with Waikouaiti Museum Trust
29 November	Meeting with Palmerston Museum representatives
29 November	Meeting with Mr Hall, re flooding
30 November	Radio Interview with OJ on The Breeze
30 November	Waitaki Resource Recovery Trust – Presentations and Site Visit
30 November	Meeting with Waitaha representatives
30 November	Otago Business Awards
1 December	Kakanui School Beach Day
1 December	Heritage Celebrations – catch-up
3 December	Newshub Interview
3 December	Mayor and CEO catch-up
4 December	Meeting with Mitre 10 Mega representatives
4 December	Council Meeting

4 December	North Otago Riding for the Disabled – Presentation of Trust Power Award
4 December	Councillor Briefing
4 December	Forget Me Not – Remembrance Service
5 December	Meeting Network Waitaki Team – Wellington
5 December	Meeting Hon Megan Wood – Parliamentary Office
6 December	Meeting Gerard Quinn – EDM
6 December	Meeting with NZ Whiskey Collection
6 December	Meeting re St Paul's renovations
6 December	Visit to Iona Home
6 December	Canterbury Mayoral Forum working dinner
7 December	Canterbury Mayoral Forum
10 December	Interview with Real Radio
10 December	Mayor and CEO catch-up
10 December	Meeting with Dan Lewis re Radio
10 December	Waitaki Whitestone Geopark Trust Meeting
10 December	Meeting Tourism Strategy Discussions
10 December	Interview 45 South TV
10 December	Waihemo Community Board Meeting
11 December	Infocouncil/LG Hub Installation and Training
11 December	Workshop – Coastal Hazards
11 December	Workshop – Oamaru Harbour
11 December	Workshop – Library Review with Steven Finlay LGNZ
11 December	Councillor briefing
11 December	Meeting with North Otago Tennis
11 December	North Otago Hospice Opening
11 December	Youth Council End of Year Event
12 December	Workshop – Engagement via Social Media
12 December	Workshop – Local Government Funding and Financing
12 December	Meeting with Pamela Peters re governance
12 December	Executive Committee Meeting
12 December	East Otago High School Prizegiving
13 December	Iona Residents and Family Christmas Party
14 December	Phoenix Mill Water Wheel – Site Visit
14 December	Meeting Tuia Programme and Prospectus
14 December	Meeting with Pam Kennedy and Chelmer Street Residents
14 December	Carol Melville's Retirement Party – Dunedin
16 December	Christmas in the Park
17 December	Mayor and CEO catch-up
17 December	Oamaru Police Station – Presentation of bravery awards
17 December	Ahuriri Community Board Meeting
18 December	Workshop – Recreation Centre
18 December	Workshop – Oamaru Gardens Playground Redevelopment
18 December	Workshop – Campbells Bay Toilet Renewal
18 December	Workshop – Annual Plan update
18 December	Site Visit to Observatory Hill Retirement Village
18 December	Site Visit to Oamaru Whitestone Civic Trust
18 December	Mayoral Christmas Function
19 December	Meeting with Ruth Kibble, Oamaru Hospital
19 December	Oamaru Library – Volunteers Morning Tea
19 December	Corporate Planning Meeting
21 December	Meeting Observatory Hill Retirement Village Trust

2019:

7 January	Mayor and CEO catch-up
9 January	Interview Oamaru Heritage Radio
9 January	Meeting with Ruth Kibble, Oamaru Hospital
9 January	Meeting and Lunch with Dunedin Airport representatives
10 January	Meeting with Bruce Comfort re safety concerns
10 January	Meeting with Rebecca Ryan – ODT
10 January	Meeting with Ian and Gloria Hurst
11 January	Meeting with Lisa Scott – Communications Specialist
11 January	On-site briefing – Tyne Street Tree Removal
11 January	Poshtel Tour
14 January	Mayor and CEO catch-up
14 January	Site visit to River-T Winery
14 January	Meeting with Waitaki Valley Winegrowers Association

14 January Interview with 45 South TV
15 January Meeting with re Skate park issues
16 January Meeting with Kathy Dennison, Waihemo Community Board
16 January Corporate Planning Meeting
24 January Interview with Oamaru Mail
25 January Interview OJ – The Breeze
25 January Meeting with Mayor Donna Favel re newcomers programme
28 January Mayor and CEO catch-up
28 January Draft Agenda Meeting for Committees Day
28 January Briefing for Mayors and Chairs
28 January Communications Portfolio meeting
28 January Chinese Spring Festival
29 January Briefing from Waitaki District Health Services
29 January Meeting Lichelle Guyan to discuss Delegations Manual
29 January Meeting Tihou Messenger-Weepu, re Tuia Programme 2019
29 January HUB Meeting
29 January Meeting with Hon Jacqui Dean MP
29 January Community Meeting – re Our Rural Hospital
30 January Heritage Radio Interview
30 January Meeting Jos and Melita van Wordragen – project Low Impact Living
30 January Meeting Ray Souness – RSA Building
30 January Femke's Final Presentation
30 January Corporate Planning Meeting
31 January Canterbury Mayoral Forum working dinner
1 February Canterbury Mayoral Forum
1 February Meeting with Jim Harland, NZTA



Mayor Gary Kircher

Waitaki District Council Memorandum

From Chief Executive

Date 19 February 2019

Chief Executive's Report

Recommendation

That Council receives the information.

Purpose

The following comments are provided to bring Councillors up-to-date with issues that have arisen since the last Council meeting on 4 December 2018.

1. The Year Ahead

2019 has commenced with staff in all areas of Council's operations 'hitting the ground running'. Growth within the district is accelerating, placing increased demands and pressures on the Heritage, Environment and Regulatory and the Assets Groups in particular. Our building consents team is currently trialing e-services and the use of electronic building consent processing. The use of such technologies to make processes more efficient and customer-friendly will assist with managing this increasing workload. However, if activity continues to steadily increase, we may need to address resourcing.

There has been significant maintenance activity over the summer months on the Ōamaru Breakwater, the Forrester Gallery and the North Otago Museum, and work continues on these.

2. Waitaki Whitestone Geopark

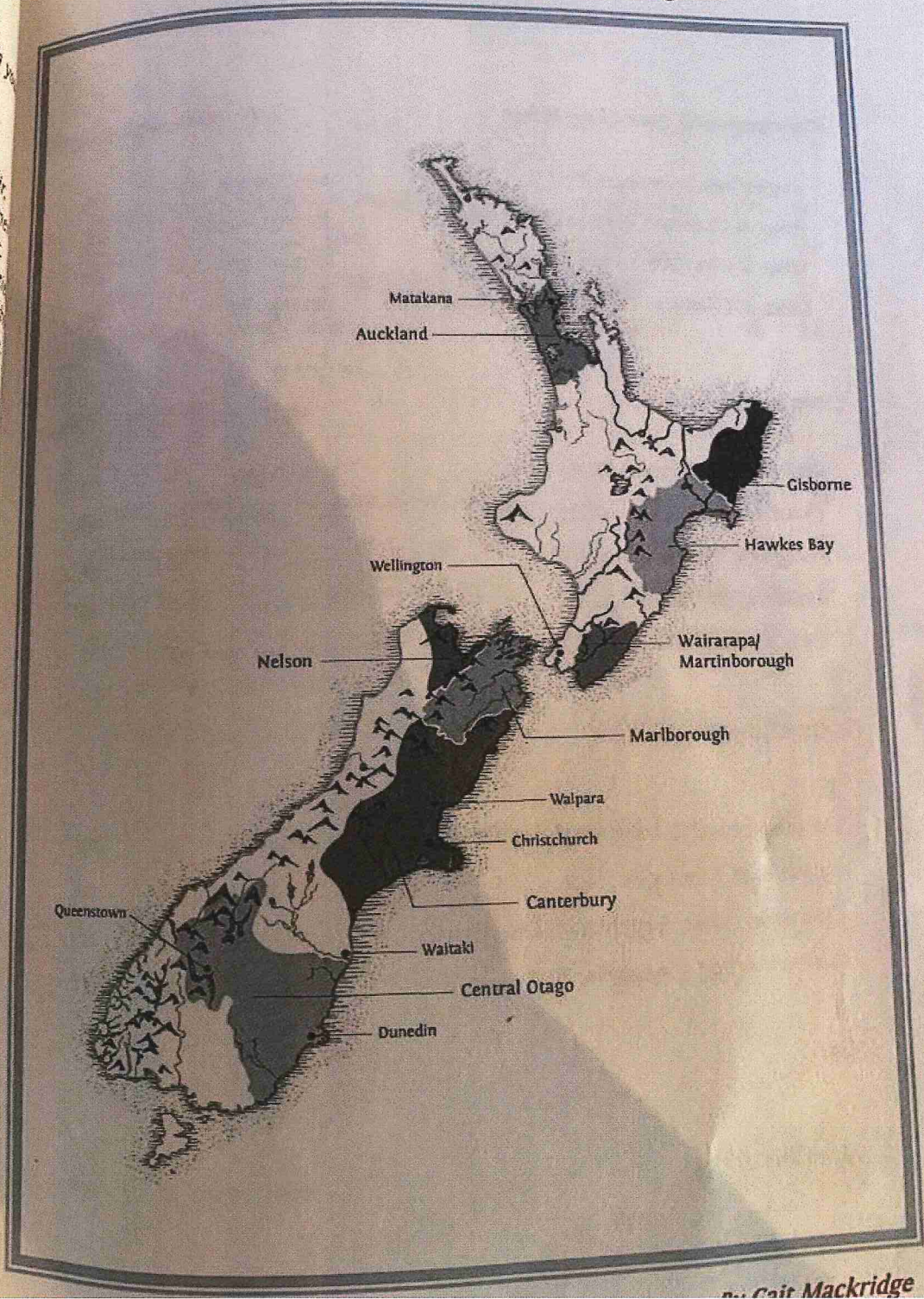
Recently retired from UNESCO, Professor McKeever was the Global Coordinator for the Global Geoparks Network, Secretary of the International Geoscience Programme (IGCP) and Head of Global Earth Observation within the Division of Ecological and Earth Sciences, UNESCO.

Recognised as a world expert on UNESCO Global Geoparks, Professor McKeever will give a public lecture on 'The Role of Geoparks in a Changing World' at the Ōamaru Opera House at 6.00pm on Tuesday 19 February 2019.

The potential for Waitaki becoming recognised as the home of geogastronomy has strengthened as a result of Massey University agreeing to cooperate in providing science support for the concept.

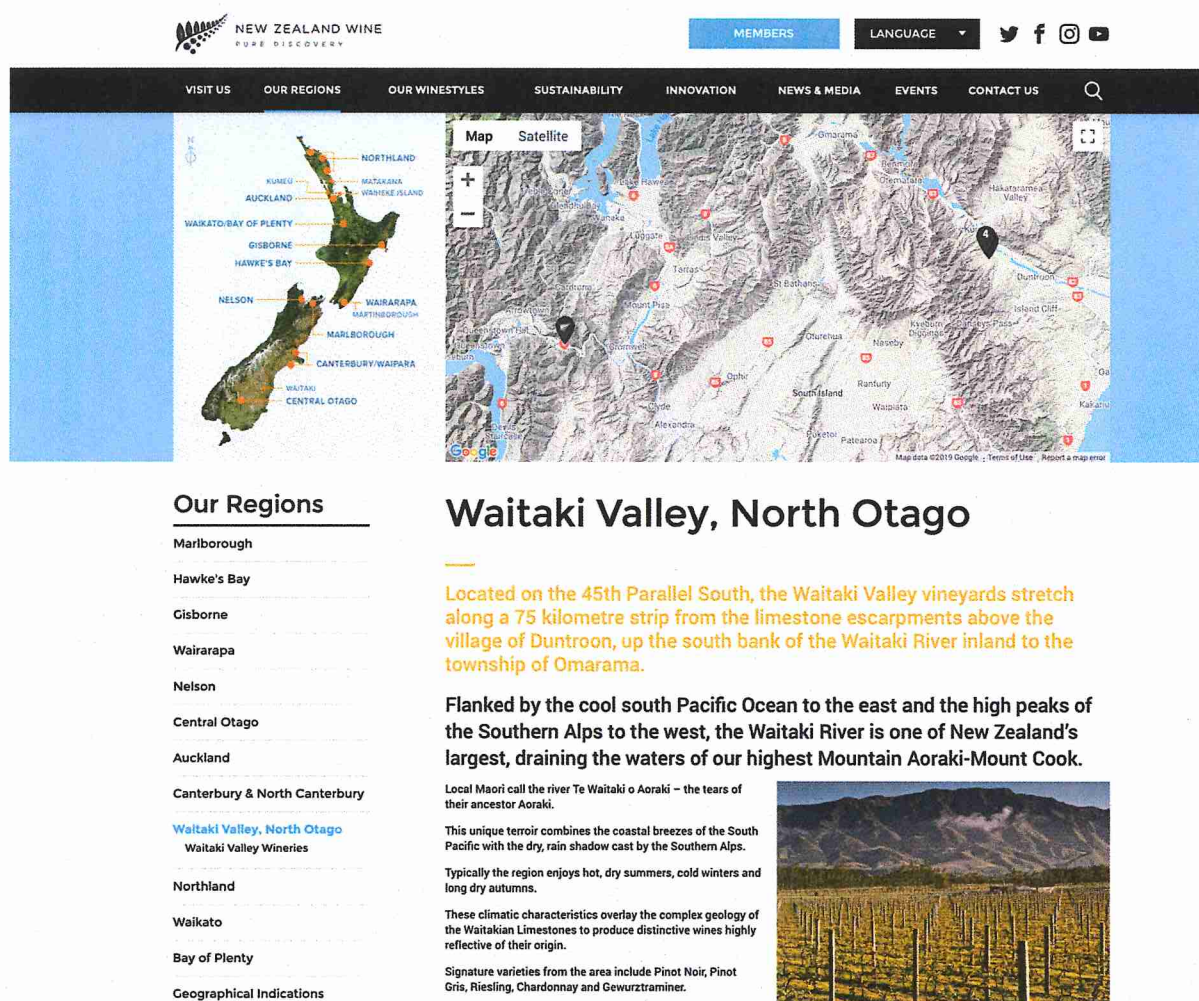
It was great to see Waitaki Valley wines being recognised as a distinct 'wine region' in a Queenstown restaurant wine list recently. Waitaki Valley North Otago wines have been granted their own geographical indication by the Intellectual Property Office of New Zealand (making them distinct from Central Otago wines).

A Local's Guide to New Zealand Wine Regions



With kind permission of: The Grille by Eichardt's, Queenstown

The distinctiveness of the Waitaki Valley North Otago wines is now celebrated on nzwine.com:



Our Regions

- Marlborough
- Hawke's Bay
- Cisborne
- Wairarapa
- Nelson
- Central Otago
- Auckland
- Canterbury & North Canterbury
- Waitaki Valley, North Otago**
Waitaki Valley Wineries
- Northland
- Waikato
- Bay of Plenty
- Geographical Indications

Waitaki Valley, North Otago

Located on the 45th Parallel South, the Waitaki Valley vineyards stretch along a 75 kilometre strip from the limestone escarpments above the village of Duntroon, up the south bank of the Waitaki River inland to the township of Omarama.

Flanked by the cool south Pacific Ocean to the east and the high peaks of the Southern Alps to the west, the Waitaki River is one of New Zealand's largest, draining the waters of our highest Mountain Aoraki-Mount Cook.


Local Maori call the river Te Waitaki o Aoraki – the tears of their ancestor Aoraki.

This unique terroir combines the coastal breezes of the South Pacific with the dry, rain shadow cast by the Southern Alps.

Typically the region enjoys hot, dry summers, cold winters and long dry autumns.

These climatic characteristics overlay the complex geology of the Waitakian Limestones to produce distinctive wines highly reflective of their origin.

Signature varieties from the area include Pinot Noir, Pinot Gris, Riesling, Chardonnay and Gewurztraminer.



The second in a series of booklets on elements of interest throughout the geopark is currently being compiled. The first 'Limestone Escarpments of the Waitaki Whitestone Geopark' was generously donated to the geopark by Emeritus Professor Mike Crozier of Victoria University. The second – 'Water & Rock' – will describe the influence of water on rock within the geopark, and the history of the uses of water within the geopark. The recent 'Following Twain' episode (Episode 3) (featuring Ōamaru's very own Bruce Comfort) devoted a substantial part of the programme to 'The Borough Race' – a remarkable feat of engineering in its day. The link to Episode 3 is here:

<https://www.tvnz.co.nz/shows/following-twain-with-oscar-kightley>

The Waitaki Whitestone Geopark provides a fantastic framework within which stories such as this – and a thousand more – can be made available to our community and visitors, helping to keep our rich heritage both alive and accessible, and contributing to our strategic priority of 'supporting a high quality of life and a vibrant district'.

A recent presentation to Canterbury Mayors highlighted the poor state of the Canterbury region's biodiversity:

Canterbury biodiversity snapshot

Canterbury mudfish slipping towards extinction

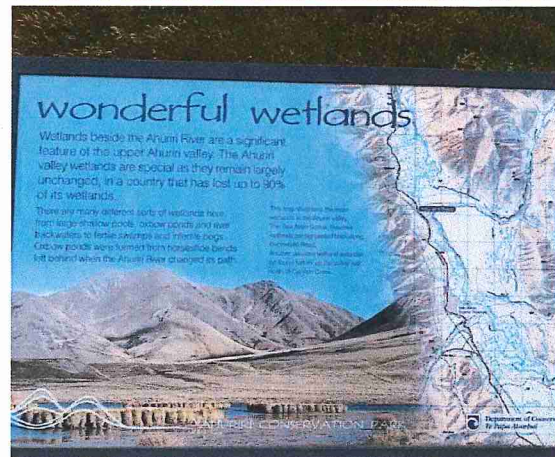
The New Zealand Threat Classification System report on freshwater fish provides the latest conservation status of New Zealand's 76 known freshwater fish species.

- Canterbury leads national rankings of threatened and at risk plant species  10% → 40% threatened
- Proportion of threatened freshwater fish species, reptiles and birds increased from 2002 – 2013  10% → 35% threatened
-  20% → 25% threatened

Environment Canterbury Regional Council
Canterbury's Water & Wetlands

Source: Landcare Research

The proposed Waitaki Whitestone UNESCO Global Geopark will provide a vehicle for enhanced education regarding the importance of maintaining biodiversity. As an example, wetland biodiversity is already well-featured in the Ahuriri Conservation Park – an area that will soon be widely recognised as one of the major landscapes of Disney's Mulan movie (due for release in 2020):





3. Business and Site Visits

11 January 2019	Poshtel Tour
14 January	Waitaki Valley Winegrowers Association, Kurow
16 January	Columba Church Site Visit

4. Meetings Attended

6 December 2018	Joint Waitaki District Council and Otago Regional Council Executive Team Meeting, Oamaru
6 December	Canterbury Mayoral Forum Working Dinner, Christchurch
7 December	Canterbury Mayoral Forum, Christchurch
12 December	Workshop with Pamela Peters, LGNZ
14 December	Meeting with Anthony Morton, Electionz
14 December	Meeting with Joan Edridge
17 December	Teleconference with Acting CE Glen Snelgrove of Mackenzie District Council
18 December	Mayoral Christmas Function
20 December	Celebration of 40 Years' Service of David Blair and Maxine Murphy
8 January	Meeting with Matthew Harris, St Kevin's College
10 January	Meeting with Gloria and Ian Hurst, Gerard Quinn, Lisa Scott and Mayor Gary Kircher
18 January	Meeting with Ian Graham, GNS Science
18 January	Meeting with Lake Ohau Water Task Force
29 January	Meeting with the Hon Jacqui Dean MP
29 January	Waitaki District Health Services Limited Community Forum
30 January	Meeting with Ewen Graham, CDEM
30 January	Meeting with Stan Lusby
31 January	Canterbury Mayoral Forum Working Dinner
1 February	Canterbury Mayoral Forum
1 February	Meeting with Jim Harland, NZTA
4 February	Skype meeting with SoundsAir
5 February	Joint Otago and Southland Mayoral Forum, Queenstown
6 February	Ngāi Tahu Treaty of Waitangi Day, Queenstown
11 February	Teleconference with Sarah Gardner, Otago Regional Council
13 February	Meeting with Anton Roswell, Big O
14 February	Meeting with New Zealand Airline Academy

Fergus Power
Chief Executive Officer

Extract from Finance and Corporate Development Group Activity Report to the Finance, Audit and Risk Committee Meeting, 19 February 2019:

Health and Safety

The highlight of the period was the appointment of Bill Nelson as the Health and Safety Advisor. Mr Nelson had to hit the ground running as his arrival coincided with the identification of a number of issues with the Forrester Gallery. His input into the process to address these issues has been very valuable. In addition to this, there have been a number of other issues of note.

Snapshot as at 31 January 2019

There is good awareness and engagement by staff in health and safety management. Several projects are underway to help minimise Council's health and safety risk exposure including improving contractor management, keeping close to the Forrester Gallery remediation, and checking the Museum upgrade. Safe work observations are also being introduced, so that members of the Executive Management Team and Council can go on pre-arranged site visits with the Health and Safety Advisor to observe Council's risk profile in the field, with the aim of giving Council governance the assurance that this risk is being managed well. The Health and Safety Committee is also being realigned to provide strategic guidance to Council in accordance with its mandate.

Statistics: 1 July 2018 to 31 January 2019

Six (6) new hazards have been identified, risk assessed and added to the Hazard Register.

84 incidents have been reported and investigated, with 56 coming from the Aquatic Centre (53 were customers).

The most significant incident has been the unfolding events at the Forrester Gallery. These have arisen from what started out simply as a planned painting job. Responses, while necessarily reactive to the unfolding situation, have been as quick, comprehensive and professional as possible, with the health, safety and wellbeing of staff and contractors being the foremost consideration so that people can get back to 'business as usual' as soon as practicable, and the facility opened to the public again.