



# Waitaki

DISTRICT COUNCIL

TE KAUNIHERA Ā ROHE O WAITAKI

**I hereby give notice that the  
Executive Committee Meeting  
will be held on:**

**Date:** Tuesday, 3 September 2019  
**Time:** 9.30am  
**Location:** Council Chamber  
Third Floor  
Office of the Waitaki District Council  
20 Thames Street, Oamaru

## Public Agenda

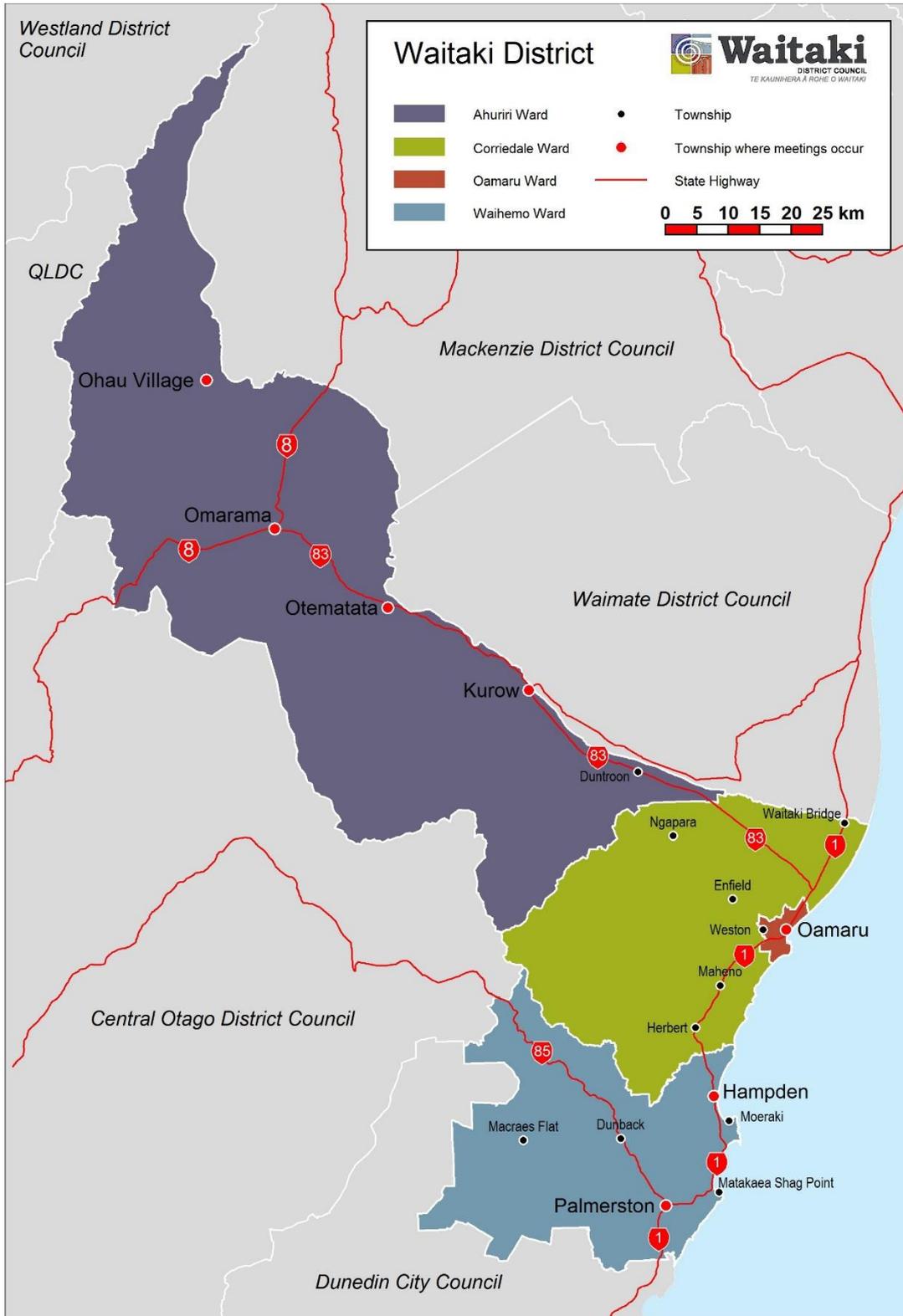
### Executive Committee Meeting

**3 September 2019**

**Fergus Power  
Chief Executive**

**Executive Committee Members:**

Mayor Gary Kircher (Chair)  
Deputy Mayor Melanie Tavendale  
Cr Craig Dawson  
Cr Bill Kingan  
Cr Colin Wollstein



## Agenda Items

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- 1 APOLOGIES**
- 2 DECLARATIONS OF INTEREST**

**3 CONFIRMATION OF PREVIOUS MEETING MINUTES**

**3.1 CONFIRMATION OF PREVIOUS MEETING MINUTES**

**Author:** Ainslee Hooper, Governance and Policy Advisor

**Authoriser:** Lisa Baillie, People and Culture Group Manager

**Attachments:** 1. **UNCONFIRMED MINUTES (public) of the Executive Committee Meeting held on 13 August 2019** [↓](#) 

**RECOMMENDATION**

That the Executive Committee confirms the public minutes of its 13 August 2019 meeting, as circulated, as a true and correct record of that meeting.

UNCONFIRMED MINUTES – EC 13.08.2019

Waitaki District Council

**Executive Committee Meeting**

**UNCONFIRMED MINUTES of the Executive Committee Meeting  
held in the Council Chamber, Office of the Waitaki District Council,  
20 Thames Street, Oamaru  
on Tuesday 13 August 2019 at 4.00pm**

**Present** Mayor Gary Kircher, Deputy Mayor Melanie Tavendale, Cr Craig Dawson,  
Cr Bill Kingan, and Cr Colin Wollstein

**In Attendance** Fergus Power (Chief Executive)  
Gerard Quinn (Economic Development Manager)  
Ainslee Hooper (Governance and Policy Advisor)

**Other  
Councillors  
in Attendance** Cr Jan Wheeler

The Chair opened the meeting at 4.00pm and welcomed everyone present. He acknowledged the absence of Cr Peter Garvan, who had resigned as a Councillor with effect from 5.00pm on Friday 9 August 2019. Consequently, the Executive Committee would now consist of five members and, in accordance with current Standing Orders, a quorum of three members (rather than four) would be required for future meetings to be able to proceed.

**1. Apologies**

There were no apologies.

**2. Declarations of Interest**

There were no declarations of interest.

**3. Confirmation of Previous Meeting Minutes (Public)**

RESOLVED  
EC 2019/028

Cr Colin Wollstein / Cr Colin Wollstein  
That the Executive Committee confirms the public minutes of the Executive Committee Meeting held on 18 June 2019, as circulated, as a true and correct record of that meeting.

CARRIED

At 4.03pm, the Chair signalled his intention to move the meeting into public excluded.

**4. Resolution to Move into Public Excluded**

RESOLVED  
EC 2019/029

Cr Craig Dawson / Cr Colin Wollstein

That the public be excluded from the following parts of the proceedings of this session of the meeting, namely agenda items 5, 6, 7, 8 and 9.

The general subject of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

UNCONFIRMED MINUTES – EC 13.08.2019

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter – Section 48(1)
<p>5. Confirmation of Public Excluded Meeting Minutes PE</p> <ul style="list-style-type: none"> <li>• 18 June 2019 PE</li> </ul>	<p>To protect the privacy of natural persons. Section 48(1)(a) (The disclosure of the identity of the person may cause unnecessary personal embarrassment.) To enable the Council to carry out negotiations without prejudice or disadvantage. Section 48(1)(a) (Premature disclosure of the information would detrimentally affect the Council's position in the negotiations.)</p>
<p>6. Confirmation of Council Controlled Organisations' (CCO) Directorship Review Timetable and Process PE</p>	<p>To protect the privacy of natural persons. Section 48(1)(a) (The disclosure of the identity of the person may cause unnecessary personal embarrassment.)</p>
<p>7. Economic Development Grant Fund – Alps2Ocean Ultra Event 2020 PE</p>	<p>To enable the Council to carry out negotiations without prejudice or disadvantage. Section 48(1)(a) (Premature disclosure of the information would detrimentally affect the Council's position in the negotiations.)</p>
<p>8. Economic Development Grant Fund – Otago Field Days 2020 PE</p>	<p>To enable the Council to carry out negotiations without prejudice or disadvantage. Section 48(1)(a) (Premature disclosure of the information would detrimentally affect the Council's position in the negotiations.)</p>
<p>9. Economic Development Update PE</p>	<p>To protect the privacy of natural persons. Section 48(1)(a) (The disclosure of the identity of the person may cause unnecessary personal embarrassment.) To enable the Council to carry out negotiations without prejudice or disadvantage. Section 48(1)(a) (Premature disclosure of the information would detrimentally affect the Council's position in the negotiations.)</p>
<p>10. Decision Regarding Release of Public Excluded Information PE</p>	<p>To protect the privacy of natural persons. Section 48(1)(a) (The disclosure of the identity of the person may cause unnecessary personal embarrassment.) To enable the Council to carry out negotiations without prejudice or disadvantage. Section 48(1)(a)</p>

UNCONFIRMED MINUTES – EC 13.08.2019

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(Premature disclosure of the information would detrimentally affect the Council's position in the negotiations.)

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This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

CARRIED

Refer to Public Excluded Minutes

**10. Resolution to Return to Public Meeting**

RESOLVED  
EC 2019/037

Cr Craig Dawson / Deputy Mayor Melanie Tavendale  
That the Executive Committee resumes in open meeting and decisions made in the public excluded session are confirmed and made public as and when required and considered.

CARRIED

**11. Release of Public Excluded Information**

In accordance with Waitaki District Council Standing Orders 2016 to 2019, Clause 17.5, and after deliberating on public excluded matters, the Executive Committee decided, pursuant to Resolution EC 2019/035 of this meeting, that the following previously public excluded information would be released under this agenda item in the public minutes of this meeting.

**5. Confirmation of Previous Meeting Minutes (Public Excluded)**

RESOLVED  
EC 2019/030

Mayor Gary Kircher / Deputy Mayor Melanie Tavendale  
That the Executive Committee confirms the public excluded minutes of the Executive Committee Meeting held on 18 June 2019, with amendments as agreed, as a true and correct record of that meeting.

CARRIED

**6. Confirmation of Council Controlled Organisations' (CCO) Directorship Review Timetable and Process PE**

RESOLVED  
EC 2019/031

Cr Craig Dawson / Deputy Mayor Melanie Tavendale  
That the Executive Committee adopts the proposed timetable for the Council Controlled Organisations (CCO) Directorship Review 2019.

CARRIED

UNCONFIRMED MINUTES – EC 13.08.2019

**7. Economic Development Grant Fund – Alps2Ocean Ultra Event 2020 PE**

RESOLVED  
EC 2019/032

Cr Colin Wollstein / Cr Craig Dawson  
That the Executive Committee allocates \$5,000 from the Economic Development Fund to the Alps2Ocean Ultra Committee, to support the administration of its 2020 event.

CARRIED

**8. Economic Development Grant Fund – Otago Field Days 2020 PE**

RESOLVED  
EC 2019/033

Cr Colin Wollstein / Cr Craig Dawson  
That the Executive Committee:  
1. Allocates up to \$5,000 from the Economic Development Fund to the 2019 Otago Field Days event subject to being satisfied with the organisation's current accounts and 2019 event budget; and  
2. Requests that the organisers of the event complete and submit an accountability report which details the number of attendees and financial results within four months of the event.

CARRIED

**9. Economic Development Updates PE**

RESOLVED  
EC 2019/034

Mayor Gary Kircher / Cr Colin Wollstein  
That the Executive Committee agrees to pay up to \$5,000 on a 50/50 basis for a resource consent allowing the National Trade Academy to operate a training facility at Oamaru Airport.

CARRIED

RESOLVED  
EC 2019/035

Cr Bill Kingan / Cr Colin Wollstein  
That the Executive Committee receives and notes the information.

CARRIED

It was AGREED that an Economic Development Update PE would be written by the Economic Development Manager and circulated by the Governance Advisor in lieu of the cancelled Executive Committee Meeting originally scheduled for 24 September 2019.

**ACTION: Economic Development Manager, with Governance Advisor**

There being no further business, the Chairman declared the meeting closed at 5.09pm.

To be confirmed at the Executive Committee Meeting to be held on 3<sup>rd</sup> day of September 2019 in the Council Chamber, Office of the Waitaki District Council, 20 Thames Street, Oamaru.

\_\_\_\_\_  
Chairman

**4 RESOLUTION TO EXCLUDE THE PUBLIC**

**RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>5.1 - Confirmation of Previous Meeting Minutes PE</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>5.2 - 2019 Council Controlled Organisations' Directorship Review - Process Decisions PE</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**5 PUBLIC EXCLUDED SECTION**

**6 RESOLUTION TO RETURN TO THE PUBLIC MEETING**

**RECOMMENDATION**

That the Executive Committee resumes in open meeting and decisions made in public excluded session are confirmed and made public as and when required and considered.

**7 RELEASE OF PUBLIC EXCLUDED INFORMATION**

**8 MEETING CLOSE**